The Regular Meeting was held on Thursday, January 21, 2016 in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. Kalin, presiding, Ms. Chang, Mr. Dietze, Mr. Freeman, Mr. Hanley, and Ms. McCann. Ms. Colbert was absent.

Also present were Mr. Chang, Superintendent, Dr. Glazer, Assistant Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Kachmar-Desonne, Director of Special Services, and Mr. Block, Director of Human Resources. There were 52 people in the audience.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

Mr. Dietze moved the following under Personnel:

T. Approval to appoint Stacy Grimaldi as the Summit High School Principal, $150,000 (prorated) effective April 1, 2016 or sooner. Salary will remain in effect through June 30, 2017

Seconded by Mr. Hanley. The roll was called, and all present voted “Aye.” The motion was declared adopted.

PRESENTATIONS & DISCUSSIONS

1. Achievement Report - Julie Glazer
2. Curriculum Budget - Julie Glazer
3. Special Education Budget - Jane Kachmar-Desonne

PRESIDENT’S ANNOUNCEMENTS

President Kalin thanked the audience for coming to the presentations tonight as well as the appointment of Summit High School’s sixth new principal, Stacy Grimaldi. She also thanked Dr. Glazer and Dr. Kachmar-Desonne for tonight’s budget presentations which are very detailed, and noted that the district has had four budget presentations to date and will continue to update the Board of Education and public as we progress with the budget development.

SUPERINTENDENT’S REPORT

Superintendent Chang spoke about the following:
Stacy Grimaldi: Tonight, I make my formal recommendation to name Stacy Grimaldi Principal of Summit High School, succeeding Paul Sears upon his retirement. After an intense process with a competitive and highly qualified group of candidates, Mrs. Grimaldi stood out as the best choice to lead Summit High School. The interview committee, made up of teachers, administrators, Board and community members, was unanimous in its decision to recommend Stacy.

Speech and Debate: The Summit High School Speech and Debate Team swept the Freehold Tournament last weekend, winning the First Place Sweepstakes prize and earning seven first-place category finishes. The Hilltopper Team -- with 38 finalists -- totaled 119 points, more than double the runner-up team's total of 52.

Art Expo: Students, parents and staff gathered for the grand opening of the Summit Fine Arts Exhibition at Overlook Hospital on Monday. The expo showcases work by Summit students in grades 1 to 12 and runs in the Bouras Art Gallery through March 9. This event was organized by Kelly Coyle, SHS art teacher.

MLK Jr. Day of Service: Assistant Superintendent Dr. Julie Glazer and LCJSSMS Principal Damen Cooper took part in Monday’s Martin Luther King Jr. Day of Service. Shaping Summit Together recognized our 6th grade Essay Award Winners during the day.

Fall Sports: A number of our SHS Fall athletes have been named to All-County, All-Conference, and All-State teams! Congratulations to our Hilltopper student-athletes.

The Elementary Counseling Department: On Thursday, January 28th, Washington School will host the Parent Speak Series by the Elementary Counseling Department. Open to 3rd, 4th, and 5th graders and their parents, Actor, Psychologist and Poet, Dr. Michael Fowlin will present the program, “Even Small Crayons Make Bright Marks,” A Celebration of Diversity and Tolerance. The program will begin at 7pm.

Parent Wellness Series: The Parent Wellness Series presents its third installment tonight at Governor Livingston High School. Motivational speaker Marlon Smith will address the audience on leadership, accountability, and how to critically think your way through challenges. The next program is scheduled to take place in Chatham on March 10th.

Ms. McCann moved the following under Superintendent’s Report:

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

1/17/15-8

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

1/21/16-9
1/21/16-10
1/21/16-11
1/21/16-12
1/21/16-12-CP
C. Suspensions

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<th>Days Suspended</th>
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Seconded by Ms. Chang. The roll was called, and all present voted “Aye.” The motion was declared adopted.

PUBLIC DISCUSSION

Mr. Usme asked if, based on the PARCC test results for Algebra I, there was an issue at the High School level. Mr. Chang replied. Mr. Usme then referenced district goal #3 and stated to reach 90% we have more work to do. Dr. Glazer responded.

A parent questioned the metric used for assessment of the PARCC results, and followed up with a question regarding differentiated instruction at elementary vs. middle school. Dr. Glazer responded.

APPROVAL OF BOARD MINUTES

Mr. Hanley moved approval of the following items under Approval of Board Minutes:

A. Approval of the minutes of the following meetings:

1. Workshop Meeting December 10, 2015
2. Executive Session December 10, 2015
3. Regular Meeting December 17, 2015
4. Executive Session December 17, 2015

Seconded by Mr. Freeman. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Dietze moved approval of the following items under School Board Operation:

A. Approval of travel for staff members (as per attached)

B. Approval of Tuition Contract Agreement between Summit Board of Education and Rutgers University Behavioral Health Care, 671 Hoes Lane, Piscataway, NJ 08855 for student #6177015886 for the 2015-2016 school year beginning November 23, 2015 to June 30, 2016 at a cost of $70,735 (pro-rated)
C. Approval to accept a donation from the Lincoln-Hubbard PTO of $1,200.35 to purchase bookends for the Lincoln-Hubbard Learning Commons

D. Approval of Special Education Agreement & Release between Summit Board of Education and parents of student #64047555996 as per attorney recommendation

E. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
   1. Zappia’s Brick Oven meal reimbursements for dates in October, November and December totaling $256.60
   2. Summit Board of Education reimbursement for Pomptonian charges for Latino Literacy Celebration at Brayton Elementary School on 12/18/15 totaling $502.25
   3. The Latino Family Literacy Project supplies reimbursement for Patricia Fontan in the amount of $237.51
   4. The Latino Family Literacy Project supplies reimbursement for Anna M. Gomez in the amount of $98.85

F. Approval to submit amendment to FY2016 IDEA Preschool and Basic to include FY2015 carryover

G. Approval to submit amendment to FY2016 NCLB to include FY2015 carryover

H. Approval of the Nonpublic School Technology Initiative Program Agreements for the participating schools located within this district

I. Approval for the following out-of-state trips:
   1. March 11, 2016, for 27 high school jazz band students to go to the Birdland Jazz Club in New York
   2. June 1, 2016 for 25 middle school Drama Club students to go to New York to see School of Rock the Musical

J. Approval of Agreement to Provide Services between Summit Board of Education and Hand Over Hand, LLC, 1 Forest Court, Morris Plains, NJ 07950 to provide services as follows for the 2015-2016 school year as needed:

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<td>BCBA Supervision/Assessment</td>
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K. Approval of the 2016-2017 School Calendar (as per attached)

L. Approval of the following School Bus Emergency Evacuation Drill Reports conducted as follows:
   - December 10, 2015 – 8:40AM – In front of LCJSMS - Bus Route 16, as supervised by Christine Lijoi
December 15, 2015 – 7:45AM – In front of LCJMS - Bus Route 16, as supervised by Christine Lijoi  
December 21, 2015 – 9:00 AM – Jefferson Elementary drop off area – Bus Route 14, as supervised by Ron Poles  
January 5, 2016 – 2:50PM – In back of Washington School - Bus Route 14, as supervised by Lauren Banker  
January 5, 2016 – 2:42 PM – Wilson Primary Center front door – Bus Route 14, as supervised by Rachel Blomstrand  
January 8, 2016 – 8:15 AM – Jefferson Primary Center parking lot - Bus Route 14, as supervised by Melanie Lemme, Bea Mendez

Motion was seconded by Mr. Hanley. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Ms. Chang moved approval of the following items under Personnel:

A. Approval to pay Emily Hitchen for two overlap days, $100/day, effective January 4, 2016

B. Approval to appoint the following substitutes:  
   1. Jenna Vartan, substitute teacher, $80/day, effective January 11, 2016  
   2. David Howarth, substitute teacher, $100/day, effective January 15, 2016  
   3. Ingrid Alt, substitute teacher, $100/day, effective January 22, 2016  
   4. Brianna Palumbo, substitute teacher, $80/day, effective January 22, 2016  
   5. Thomas Small, substitute lunch aide at The Primary Centers, $38 per hour, effective January 22, 2016

C. Approval to accept the resignations of:  
   1. Brett Picaro, middle school inclusion aide, effective January 15, 2016  
   2. Mary Clair Sonneman, English Teacher, Summit High School, effective March 11, 2016 or earlier, should a replacement be found

D. Approval to appoint Melissa Jaramillo to provide Spanish language translation services for the district at the curriculum rate of $45.34/hr. for the 2015-2016 school year

E. Approval of a maternity/family leave for Steffany Baptiste-Bosco, middle school resource room teacher, effective approximately April 25 through June 30, 2016

F. Approval to extend the family leave for Danielle Mack, Washington School teacher, from March 1, 2016 to May 2, 2016

G. Approval to appoint LaKiesha Worrell as a middle school ABA aide, Aide Step 3 - $33,074 (prorated), effective January 19, 2016

H. Approval to appoint Susan Harden and Melissa Jaramillo as teachers of the Before School
LLI program for ELLs at Brayton School at the curriculum rate of $45.34/hr., total 3 hours per week each from December 2015 through May 2016, ( Funded by Title III grant money)

I. Approval of a family leave for Jonathan Sleevens, Franklin School teacher, effective February 1 through April 17, 2016

J. Approval to extend the leave replacement assignment for Jessica Sanson, Washington School resource center teacher, from March 1 to April 29, 2016. Jessica will overlap with Danielle Mack on May 2, 2016 at the rate of $100/day

K. Approval to correct the length of day for long-term substitute Valerie Chapela as a Latin teacher at the middle school, from .5 to .6 at the rate of $135/day

L. Approval to appoint Trudy Cohen and Anna Gomez as instructors of the Elementary Technology and Grazziela Lobato and Janet Warbeck as instructors of the middle school Technology Workshops for New Immigrant Families at the curriculum rate of $45.34/hr. for 4 hours of instructional time and 1 hour prep – total cost per teacher $226.70 ( Funded by Title III Immigrant Grant)

M. Approval to appoint Alexandra Aguirre and Nataly Romero a the Latino Literacy Instructors for a 6 week literacy initiative at the middle school, $795 each ( Funded by the Andy Gottesman Foundation)

N. Approval to appoint Melissa Jaramillo as the Child Care Monitor for the Latino Family Literacy Project at LCJ Summit Middle School, three hours per week for five weeks, $300 each ( Funded by Andy Gottesman Foundation)

O. Approval to appoint Jamie Farber and Elizabeth Barto as the School Store Advisors at the high school for the 2015-2016 school year, $2,550 each

P. Approval of a 6th assignment for Ann Dooley for Industrial Arts at the middle school, $4,809, effective September 1, 2015

Q. Approval to appoint staff for the Family Nights at Franklin ( list attached)

R. Approval of the revised Co-Curricular recommendations for 2015-2016 (list attached)

S. Approval to accept the retirement of Paul Sears, Summit High School Principal, effective April 1, 2016, or sooner, pending the hiring status for the vacant Assistant Principal Position

U. Approval to appoint Emily Hitchen as a middle school math teacher, BA Level, Step 1 - $54,896 ( prorated), effective February 1, 2016

V. Approval to appoint Valerie Smith as a middle school long-term substitute ABA aide, Aide Step 3, $33,074 ( prorated), effective February 1 through March 7, 2016

W. Approval of a change in assignment for David Howarth from a substitute teacher to
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a long-term substitute high school teacher, $225/day, effective the end of March through the end of April, 2016

X. Approval to appoint the following staff to support a student during a co-curricular event after school:

1. Maureen Weakley, 5 days at 1.5 hours per day at $22.72 per hour
2. Nicholas Schmidt, 2 days at 1.5 hours per day at $23.34 per hour
3. Frederique Roduit-Bosi, 1 day at 1.5 hours per day at $23.97 per hour

Y. Approval to pay Ann Dooley, Industrial Arts Teacher at LCJSMS, $4,738.50 for an extra 6th period that she taught during the 2014-2015 school year.

Z. Approval to appoint Jessica Breznak as a long-term substitute at Franklin Elementary School from February 1, 2016 through April 17, 2016 at $225 per day. Jessica will be paid for two overlap days, one day before February 1, 2016 and April 18, 2016 at $100 per day.

Motion was seconded by Ms. Colbert. The roll was called and all present voted “Aye.” The motion was declared adopted.

POLICIES

Mr. Dietze moved approval of the following items under Policies:

Second Reading
Policy and Reg. 1240 Evaluation of Superintendent
Policy and Reg. 3221 Evaluation of Teachers
Policy and Reg. 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy and Reg. 3223 Evaluation of Administrators, Excluding Principals. Vice Principals and Assistant Principals
Policy and Reg. 3224 Evaluation of Principals, Vice Principals and Assistant Principals
Policy 3431.1 Family Leave for Teaching Staff Members
Policy 4431.1 Family Leave for Support Staff
Policy 5516 Use of Electronic Communication and Recording Devices

Motion was seconded by Mr. Freeman. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Mr. Freeman moved approval of the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the January Bills List as listed below:
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1. Regular Bills     Fund 10  $ 829,736.13
2. Special Revenue   Fund 20  $ 143,600.07
3. Capital Projects  Fund 30  $  67,949.00
4. Enterprise Fund   Fund 60  $    -0-    
    Sub Total All Funds $ 1,041,285.30
5. Food Service      Fund 61  $ 203,014.84
     Total All Bills    $ 1,244,300.04

B. Approval of monthly payroll for December 2015 - $ 4,536,349.51

C. Approval of budget adjustments and line item transfers for November 2015

D. Approval of Secretary and Treasurer’s report for November 2015

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of November 2015 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Ms. Chang. The roll was called and all present voted “Aye.” The motion was declared adopted.

ADJOURNMENT

Motion by Mr. Hanley, seconded by Mr. Dietze, and carried to adjourn the meeting at 9:10 PM.

Respectfully submitted,

[Signature]
Secretary