December 17, 2015

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Regular Meeting was held on Thursday, December 17, 2015 in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. Kalin, presiding, Ms. Colbert, Ms. Chang, Mr. Dietze, Mr. Freeman and Ms. McCann. Mr. Hanley arrived at 7:18 PM.

Also present were Mr. Chang, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Kachmar-Desonne, Director of Special Services, and Mr. Block, Director of Human Resources. There were 82 people in the audience.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESIDENT’S ANNOUNCEMENTS

President Kalin had no announcements.

PRESENTATIONS & DISCUSSIONS

Summit High School students who have been named national Merit Scholars presented books of their choosing to their favorite teachers:

Brad Lee – Ms. Arkin
Nancy Liu – Mr. Baragona
Jacqueline Li – Ms. Berwick
Alexandra Blomfield – Ms. Blanton
Gabrielle Friedman – Ms. Donat
Ariel Davis – Ms. Friedman
Allison Daney – Dr. Greene
Brooke Daney – Mr. Hogan
Nicole Horner – Ms. Itriyeva
Jeffrey Chen – Ms. Laquerre
Nicole Trone – Ms. Leaman
Sara Szynal – Ms. Lu
Teia Ross – Mr. Magdalenski
Emily Donohue – Mr. Morman
Clara Cho – Mr. O’Dowd
Nicholas Ritter – Ms. Poyner
Hayden Youg – Mr. Rapp
Sonia Lee – Ms. Schaffer
Sukrut Sonty – Mr. Sharma
Also cited by the board was Elina Turner, a Summit H.S. junior, who won the Best Delegate Award in the Model United Nations program.

SUPERINTENDENT’S REPORT

Superintendent Chang spoke about the following:

PARCC

FDK
The lottery drawing for Full Day Kindergarten was held today at the Board offices. We had 160 applicants, 86 for Wilson and 74 Jefferson, with 10 sets of twins.

All names were drawn and assigned a number. Parents of students chosen numbers 1 to 60 at each school have been contacted via e mail today.

The remaining parents will be contacted regarding their number tomorrow. The registration process will determine progression of list.

Girls Cross Country
Congratulations to the SHS Girls Cross Country team. They ended their season ranked #16 in the state.

Regional Ensemble
On Saturday, December 12th, the Summit High School Music Department had a successful set of auditions for the Central Jersey Music Educator Association Region Ensembles. Eleven students accepted into various highly competitive ensembles.

SHS Concert

Happy Holidays to all. Wishing you a happy and healthy new year!

Ms. Colbert moved the following under Superintendent’s Report:

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
10/22/15-1
10/22/15-2

B. Approval to review the following reports of Harassment, Intimidation and Bullying:
10/22/15-3
11/19/15-4
11/19/15-5
11/19/15-6
11/19/15-7

C. Suspensions

<table>
<thead>
<tr>
<th>November/December</th>
<th>State ID#</th>
<th>Days Suspended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>LCJ Summit Middle School</td>
<td>1 - In School</td>
</tr>
<tr>
<td>11/13/15</td>
<td>4184423489</td>
<td>1 - In School</td>
</tr>
<tr>
<td>11/19/15</td>
<td>9021674511</td>
<td>1.5 - In School</td>
</tr>
<tr>
<td>Summit High School</td>
<td></td>
<td></td>
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<tr>
<td>11/20/15</td>
<td>8996590439</td>
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<td>11/25/15</td>
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</tr>
<tr>
<td>12/2/15</td>
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<td>1</td>
</tr>
</tbody>
</table>

Seconded by Mr. Dietze. The roll was called, and all present voted “Aye.” The motion was declared adopted.

PUBLIC DISCUSSION

There were no questions/comments from the public.

APPROVAL OF BOARD MINUTES

Mr. Freeman moved approval of the following items under Approval of Board Minutes:

A. Approval of the minutes of the following meeting:

1. Workshop Meeting November 12, 2015
2. Regular Meeting November 19, 2015

Seconded by Mr. Hanley. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Freeman moved approval of the following items under School Board Operation:
A. Approval of travel for staff members (as per attached)

B. Approval to appoint Katherine Kalin, Board President, and David Dietze, Operations Committee Chair, to the Board of School Estimate in accordance with NJSA 18A:22-1

C. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:

1. Latino Family Literacy Project - payment for 11/05/15 webinar registration for Alexandra Aguilar and Nataly Romero, and for MS/HS College Awareness program books, materials and curriculum - $1,020.00

D. Approval of resolution “Submission of Comprehensive Maintenance Plan” (attached)

E. Approval of the following Barbara and Harold Gottesman Family Foundation Funding:

1. Gift to the Immigrant Parenting Institute in the amount of $23,953.40 made in September, 2015 for various board-approved expenses

F. Approval for the following transportation arrangements with Morris County Educational Services Commission for the 2015-2016 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#640475596</td>
<td>Holmstead School</td>
<td>C-079</td>
<td>Rodco Transportation</td>
</tr>
</tbody>
</table>

Approval for the transportation contract with Morris County Educational Services Commission for the 2015-2016 School Year in accordance and subject to the CPI increase of 1.34% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Per Diem Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rodco Transport</td>
<td>C-079</td>
<td></td>
<td>$65.00</td>
</tr>
</tbody>
</table>

G. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2015-2016 School Year, beginning 10/28/15 and 11/23/15, respectively:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#8148915562</td>
<td>Mount Carmel Guild Academy</td>
<td>537EC</td>
<td>Noor Transportation</td>
</tr>
</tbody>
</table>
Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2015-2016 School Year in accordance and subject to the CPI increase of 1.34% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Per Diem Rate</th>
<th>Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noor Transportation</td>
<td>537EC</td>
<td></td>
<td>$22,780.16</td>
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<tr>
<td>E&amp;L Transportation</td>
<td>563EC</td>
<td></td>
<td>$22,630.40</td>
</tr>
</tbody>
</table>

H. Approval of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for the 2015-2016 school year

I. Approval of contract between Summit Board of Education and Elaine Bakke Consulting LLC, 327 South Morris Street, Randolph, NJ 07869 to provide K-5 Literacy Professional Services up to 80 days at a cost of $450 per day

J. Approval of credit in the amount of $13,000 to Arch-Concept Construction, Inc. - Roof Replacement at Jefferson School - at closeout of project for unused contingency

K. Approval of donation in the amount of $7,639 from Friends of SHS Women’s Soccer for the Summit High School girls’ soccer grant position for 2015

L. Approval of donation in the amount of $7,245 from Summit Boys Soccer Committee for the Summit High School boys’ soccer grant position for 2015

M. Approval to create a grant-funded baseball coaching position for the 2015-2016 school year

N. Recommendation to approve the following New Course Proposals for 2016-2017 pending budget approval:

- AP Macro Economics
- AP Psychology
- Exercise Science
- Holocaust/Genocide
- Integrated Algebra
- Transition Math

O. Approval of award of bid opened on 12/8/15 to Gamka Sales Co., Inc., 983 New Durham Road, Edison, NJ 08817 for hydraulic snow removal machine & related equipment (WL 32-WO302 Articulated Wheel Loader Wacker Neuson) in the amount of $77,895 with finance/lease options, as included, to be determined by the Business Administrator. Note: No other bids received
Motion was seconded by Ms. Chang. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Mr. Dietze moved approval of the following items under Personnel:

A. Approval to appoint the following substitutes:
1. Robert Hoffman, substitute teacher $100/day, effective December 11, 2015
2. Kenneth Petrusky, substitute teacher, $100/day, effective December 11, 2015
3. Lauren Blackford, substitute teacher, $100/day, effective December 11, 2015
4. Miriam Zahn, substitute teacher, $100/day, effective December 11, 2015
5. Melissa Malmstrom, substitute teacher, $100/day, effective December 8, 2015
6. Gordon Sauer, substitute teacher, for one section of Latin 2 at the high school from December 8 through December 31, 2015, at the rate of $45/class via timesheet and substitute lunch aide, $38/hr. via timesheet
7. Valerie Chupela, long-term substitute, for an additional half-day as a LTS Latin teacher at the middle school, effective December 8, 2015 through May 2, 2016, $112.50/day
8. Rachel Petrella, substitute teacher, $100/day, effective December 1, 2015
9. Debbie Lee, substitute teacher, $100/day, effective December 18, 2015

B. Approval of a paternity leave for the following staff:

1. Lawrence Seid, high school social studies teacher, to take a paternity leave, effective March 14, 2016 through April 29, 2016

C. Approval to accept the retirement of the following staff:

1. Debra Kosak, effective July 1, 2016
2. Josephine Florio, middle school math teacher, effective February 1, 2016

D. Approval of a salary adjustment for Angelo Palumbo, Director of Facilities, to the annual yearly compensation of $108,636 from $102,636, effective January 1, 2016

E. Approval to appoint Jamal Dennis, Kevin Schauer and Ron Wells as high school and middle school auditorium managers as needed, all at $45.34/hr. via timesheet for the 2015-2016 school year

F. Approval for Daniel Cummings to teach an extra sixth period of Latin I at the high school, effective December 8, 2015 through January 31, 2016, or earlier if a replacement is found, MA Step 5, $515.40 x 4 or $2,061.60

G. Approval for Lincoln-Hubbard School After-School Activity Program (Session I) for Jonathan Hornung, $1,218; and Ashley Yospin, $525 (PTO Funded)
H. Approval of payment for middle school co-curricular stipends:
   “Dracula”
   Jamie Walter          $1,000 Production Assistant
   “Hairspray”
   Steffany Baptiste-Bosco $1,000 Choreography
   Amy Wysoczynski       $ 800 Choreography
   Jamie Walter          $1,500 Production Assistant
   Ashley Raven          $ 500 Production Assistant

I. Approval to extend Caitlin Reilly’s temporary increase from .5 to .6 behaviorist from
   October 9 until December 31, 2015; reverting back to .5 on January 4, 2016

J. Approval to adjust the previously approved family/child care leave for Laurie
   McCormack, middle school social studies teacher, to reflect an extension of her
   return date from March 1, 2016 to September 1, 2016

K. Approval to extend the assignment for Jacek Lodziato, middle school leave
   replacement social studies teacher, previously approved to end on March 1, 2016 to
   continue to June 30, 2016

L. Approval to appoint Anthony Bertucci as the high school Assistant Boys’ Lacrosse
   Coach, Coach Step 1, $7,245, effective March 1, 2016

M. Approval to appoint Jonathan Hornung to work as a volunteer boys’ baseball coach
   from March 4 until June 1, 2016

N. Approval to appoint Jessica Prisco as a Washington School aide, Aide Step 1, $31,347
   (prorated), effective January 4, 2016

O. Approval to appoint Casey O’Leary as a long-term substitute teacher and a substitute
   lunch aide, pending criminal history review and ability to obtain New Jersey
   Substitute Teacher’s Credential, rate of pay as follows: LTS Latin teacher
   for 2 classes/day at $90/day; substitute lunch aide - $38/hour; and substitute teacher -
   $100/day, effective January 4, 2016

P. Approval to appoint Maria Belchior as a high school ABA aide, Aide Step 3 - $33,074
   (prorated), effective January 4, 2016, pending criminal history review

Q. Approval to accept the resignation of Lara Donohue, Washington School inclusion
   aide, effective December 23, 2015

Motion was seconded by Ms. Colbert. The roll was called and all present voted “Aye.” The
motion was declared adopted.

POLICIES

Mr. Hanley moved approval of the following items under Policies:
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First Reading
Policy and Reg. 1240 Evaluation of Superintendent
Policy and Reg. 3221 Evaluation of Teachers
Policy and Reg. 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy and Reg. 3223 Evaluation of Administrators, Excluding Principals. Vice Principals and Assistant Principals
Policy 3431.1 Family Leave for Teaching Staff Members
Policy 4431.1 Family Leave for Support Staff
Policy 5516 Use of Electronic Communication and Recording Devices

Motion was seconded by Ms. Chang. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Mr. Hanley moved approval of the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the December Bills List as listed below:

1. Regular Bills Fund 10 $894,162.70
2. Special Revenue Fund 20 $113,843.63
3. Capital Projects Fund 30 $289,054.51
4. Enterprise Fund Fund 60 $0
   Sub Total All Funds $1,297,060.84
5. Food Service Fund 61 $138,652.79
   Total All Bills $1,435,713.63

B. Approval of monthly payroll for November 2015 - $4,667,327.39

C. Approval of budget adjustments and line item transfers for October 2015

D. Approval of Secretary and Treasurer’s report for October 2015

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of October 2015 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt
that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Mr. Freeman. The roll was called and all present voted “Aye.” The motion was declared adopted.

CLOSED SESSION

At this time, Ms. Kalin stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, December 17, 2015 to discuss:

1. Legal – Personnel

B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Mr. Hanley seconded by Mr. Freeman, and carried to Executive Session at 7:31 PM.

The Board returned to Public Session at 7:58 PM.

ADJOURNMENT

Motion by Mr. Freeman, seconded by Ms. Colbert, and carried to adjourn the meeting at 7:59 PM.

Respectfully submitted,

[Signature]

Secretary