MISSION STATEMENT
The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

WORKSHOP MEETING AGENDA
Thursday, October 15, 2015 – 7:00 PM
Wilson School Board Meeting Room

I. Call to Order and Flag Salute

II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
Board Secretary

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Workshop Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

<table>
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<tr>
<th>Board Members</th>
<th>Present</th>
<th>Absent</th>
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<td>Ms. Katherine Kalin, President</td>
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<td>Ms. Debbie Chang</td>
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<td>Ms. Celia Colbert</td>
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<td>Mr. David Dietze</td>
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<td>Mr. James Freeman</td>
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<td>Mr. Richard Hanley</td>
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<td>Ms. Debra McCann</td>
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Others Present:
Mr. June Chang, Superintendent
Mr. Louis J. Pepe, Assistant Superintendent for Business/Board Secretary
Dr. Julie Glazer, Assistant Superintendent
Dr. Jane Kachmar-Desonne, Dir. of Special Services
Mr. Matthew Block, Dir. of Human Resources

October Meeting
Regular Meeting – October 22 – 7:00 PM
Summit High School Library/Media Center

November Meetings
Workshop Meeting – November 12 – 7:00 PM
Wilson School Board Meeting Room

www.summit.k12.nj.us
AGENDA FOR WORKSHOP MEETING  
OCTOBER 15, 2015

November Meetings (cont.)

IV. Presentations and Discussions

   A. Superintendent’s Vision (10/22/15)
   B. Guidance Five-Year Plan - Laura Kaplan (10/22/15)

V. President’s Announcements (7:10 – 7:15)

VI. Superintendent’s Report (7:15 – 7:25)

   A. Approval to affirm the Superintendent’s decision following receipt of reports of
      Harassment, Intimidation and Bullying:

   B. Approval to review the following reports of Harassment, Intimidation and Bullying:

VII. Committee Reports (7:25 – 8:10)

   A. Education Committee
   B. Operations Committee
   C. Policy Committee
   D. Communications Committee
   E. Negotiations Committee
   F. Liaison Reports

VIII. Public Discussion (8:10 – 8:40)

   A. Questions/Comments on Items on the Agenda
   B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (8:40 – 9:40)

IX. Approval of Board Minutes

   A. Approval of the minutes of the following meetings:

      1. Workshop Meeting September 10, 2015
      2. Executive Session September 10, 2015
      3. Regular Meeting September 17, 2015
X. School Board Operation

A. Approval of travel for staff members (information forthcoming)

B. Approval of the following change orders:
   
   1. Change Order #49 from Ingrassia Construction Company for Alterations & Renovations at LCISMS +$51,621 for net of all change order credits/debits for settlement purposes including 2 months liquidated damages to include:
      a. Balance of outstanding change orders +$17,621
      b. Settlement of delays/general conditions +$34,000

C. Approval of Special Education Tuition Contract between Summit Board of Education and Cranford Board of Education for student #82672311430 to attend Cranford Achievement Program on a part-time basis from 9/8/15 to 9/30/15 at a cost of $134.65 per day

D. Approval of Special Education Tuition Contract between Summit Board of Education and Cranford Board of Education for student #82672311430 to attend Cranford Achievement Program on a full-time basis from 10/1/15 to 6/22/16 at a cost of $269.30 per day

E. Approval of Special Education Tuition Contract between Summit Board of Education and Catholic Charities, 100 Valley Way, West Orange, NJ 07052 for student #8148915562 to attend Mt. Carmel Guild Academy for the 2015-2016 school year beginning October 12, 2015 at a cost of $50,400 (pro-rated)

F. Approval of Tuition Contract between Summit Board of Education and N.J. Department of Children and Families for student #6976875978 to attend Manchester Regional Day School, 890 Toms River Road, Jackson, NJ 08527 as follows: $4,577 for ESY 7/1/15-8/31/15; $5,789.90 per month from 9/1/15-6/30/16; $265.65 per diem for transportation

G. Approval of Special Education Contracts for the 2015-2016 school year with the following districts: New Providence - student #3056483085; Caldwell - student #2840964560; Livingston - student #8062759221; Westfield - student #1210142778; Elizabeth - student #8619461932

H. Approval of School Nursing Staffing Agreement between Summit Board of Education and Liberty Healthcare Services, Inc., 700 East Gate Drive, Suite 115, Mt. Laurel, NJ 08054 for nursing services on an as-needed basis for the 2015-2016 school year at the rate of $40/hour for an LPN and $41.24/hour for an RN
AGENDA FOR WORKSHOP MEETING
OCTOBER 15, 2015

I. Approval of Contract of Services between Summit Board of Education and Irene Rosenthal to provide Vision Therapy services at Horizon High School in Livingston, NJ beginning October 2015 for the 2015-2016 school year and ESY, if necessary, for (2) 45-minute sessions/week at a cost of $75/session

J. Approval to submit School Nursing Services Plan for the 2015-2016 school year to the County Superintendent

K. Approval to accept the donation of $9,000 from Summit Performing Arts Resource Committee (SPARC), P.O. Box 462, Summit, NJ 07902 for the LCJSSMS Auditorium stage curtain

L. Approval to accept the donation of a Vito student model 7212 clarinet from Laura Sullivan, 175 Oak Ridge Avenue, Summit, NJ 07901 valued at $225 to the Music Department

M. Approval to accept the summer curriculum and assessment writing and revisions

N. Approval of Special Education Agreement & Release between Summit Board of Education and parents of student #8890541805 as per attorney recommendation

O. WHEREAS P.L.2015.C.63 requires the State and local community purchase nonpublic security aid program upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools located within the local school district. From the amount appropriated for Nonpublic Security Aid, the Commissioner of Education shall provide State aid to each school district in an amount to equal $25 multiplied by the number of nonpublic schools students within the district identified by the district on or before November 5 for security services, equipment or technology to ensure a safe and secure school environment for nonpublic school students.

WHEREAS the Union County Educational Services Commission has agreed to handle the purchasing and processing of nonpublic school security aid program, security services, equipment or technology for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

THEREFORE, BE IT RESOLVED that the Summit Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will administer a nonpublic security aid program for those eligible students attending nonpublic schools located with Summit for the 2015-2016 school year, in accordance with P.L. 2015.C.63: and

BE IT FURTHER RESOLVED that the Summit Board of Education pay a surcharge
equal to 12% of the allocation for nonpublic school security to cover the Commission’s costs for administering the program. The Commission will bill the district for services rendered throughout the 2015-2016 school year. There will be a 12% surcharge on these invoices.

P. Approval of participation in Sustainable Jersey for Schools program (as per attached)

Q. Approval of Ramapo College to run an on-site educational leadership program for purposing of obtaining an administration and supervision certificate

XI. Personnel

A. Approval to appoint the following substitutes:

1. Chanttel Williams, clerical substitute, $13/hr., effective October 26, 2015
2. Linda Mundy, clerical substitute, $18/hr., effective October 23, 2015
3. Tim Lynch, substitute teacher, $80/day, effective October 26, 2015, pending criminal history review and ability to obtain a New Jersey Substitute Teacher’s Credential
4. Romaney Berson, substitute teacher, $80/day, effective October 23, 2015, pending ability to obtain New Jersey Substitute Teacher’s Credential
5. John Glenn, substitute teacher, $90/day, effective October 23 2015, pending criminal history review
6. Jacek Lodziato, substitute teacher, $45 per half day
7. Jill Gagliardi, substitute teacher, $70/day, effective October 23, 2015
8. Agnes Dunnder, substitute lunch aide at the Primary Centers at Jefferson and Wilson, $38/hr., effective October 5, 2015
9. Gina Wood, substitute lunch aide at the Primary Center at Wilson, $38/hr., effective October 5, 2015
10. Michelle Morrissey, substitute lunch aide at the Primary Center at Wilson, $38/hr., effective October 5, 2015
11. Michael Mietlicki, substitute teacher and substitute aide at $80/day and clerical substitute at $13/hr., effective October 26, 2015, pending receipt of New Jersey Substitute Teacher’s credential
12. Marlene Martini, clerical substitute, $13/hr., effective September 22, 2015

B. Approval to appoint the following support staff:

1. Michelle Morrissey, Wilson Primary Center part-time PSD aide, Aide Step 1 at .5 or $15,673 (prorated), effective October 23, 2015
2. Allyson Perkins, Lincoln-Hubbard playground aide, $38/hr. and half day substitute teacher, $45 per half day, effective September 28, 2015
3. Jessica Prisco, Washington School inclusion aide, Aide Step 1, $31,347, effective
AGENDA FOR WORKSHOP MEETING
OCTOBER 15, 2015

September 1, 2015 (action 10/15/15)
4. Andrew Graham, middle school instructional aide, Aide Step 1, $31,347, effective September 1, 2015 (action 10/15/15)
5. Approval to appoint Sarah Kehoe as a Jefferson School part-time inclusion aide, Aide Step 1 at .5 or $15,673.50 (prorated), effective October 16, 2015

C. Approval of a change in assignment for the following staff:

1. Melanie Richeda from preschool teacher to special education teacher – LLD, Jefferson Primary Center, no salary change, effective September 1, 2015
2. Caitlin Reilly, temporary increase from .5 to .6 behaviorist from October 9 until November 20, 2015, MA+30 Step 5 plus 2 MAs at .6 or $38,401 (prorated); reverting back to .5 on November 23, 2015
3. Carrie Nugent, moving from part-time to full-time Brayton School basic skills teacher, MA Step 2 - $60,086 (prorated), effective October 12, 2015

D. Approval of the following maternity/family leave:

1. Jacqueline Castanheira, middle school ABA aide, effective approximately November 25, 2015 through March 16, 2016
2. Dana Appell, middle school Latin teacher, effective approximately December 8, 2015 through April 29, 2016

E. Approval to appoint Andres Lara, middle school French teacher, BA Step 1, $54,896, effective September 1, 2015 (action 10/15/15)

F. Approval to reappoint Patricia Fontan as the Hispanic Community Liaison, $20,000 stipend position, $10,000 funded by Gottesman Grant and $10,000 funded by District

G. Approval of the following coaching positions, effective November 1, 2015 at the negotiated stipend rate:

1. Timothy Simo, assistant boys basketball coach, Coach Step 3
2. Patricia Kaes, assistant girls basketball coach, Coach Step 3

H. Approval to correct the previously approved salary of Patricia D’Agostino, Wilson Primary Center preschool aide, to reflect Aide Step 3, $33,074

I. Approval to appoint Michelle DiMeglio as a Franklin School leave replacement teacher (maternity), BA Step 1 – $54,896 (prorated), effective October 13, 2015

J. Approval to correct the previously approved start date for maternity leave for Kirsten
AGENDA FOR WORKSHOP MEETING
OCTOBER 15, 2015

Douglas, Franklin School teacher, to reflect October 12, 2015

K. Approval of the resignation of the following staff:
   1. Natalia Pinzon, Jefferson School part-time Spanish teacher and part-time inclusion aide, effective November 27, 2015, or earlier should a replacement be found
   2. Cathy Cowden, Washington School playground supervisor, effective November 1, 2015
   3. Aldeson Cotto, Washington School custodian, effective September 30, 2015

L. Approval to appoint Elizabeth Carpenter for phone coverage at Franklin School, $16.58/hr., for 1 hour per day via timesheet, effective September 1, 2015

M. Approval to appoint the following staff for aide support for a middle school student in the ABA class who is participating on the Track Team as follows:

   Vincent Lombardi at $23.97/hr. - up to 2 hours each practice (40 practices)
   - up to 2 hours each meet (12 meets)

   Dan Levitt at $ 23.97/hr. - substitute aide

N. Approval of the following curriculum writing/staffing recommendations:

   **Statistics/Discrete Mathematics**
   Eric Fontes
   Up to 15 hrs. at $44.23/hr.

   **GO MATH PD and Assessment Planning**
   Sue Podolak
   Courtney Nelson
   Up to 6 hours each at $44.23/hr.

   **Grade 2 ELA**
   Staci Kaplan
   Up to 10 hours at $44.23/hr.

   **Intermediate French 8**
   Mary Lockshin
   Up to 5 additional hours of curriculum writing/revision

   Approval to appoint Colin Breivogel to teach Independent Study Geometry up to 100 hours at $45.34/hr.
O. Approval of the Title I and Title II salary allocations (list attached)

P. Approval of the Buddy Teachers for 2015 paid at the summer curriculum rate of $44.23/hr. (list attached)

Q. Approval to appoint Jennifer Beck for the stipend position of Jefferson School Student Council Advisor for the 2015-2016 school year, Step 1A at negotiated stipend rate

R. Approval to appoint Jeffrey Fluharty for the stipend position of Roaring Jaguar Media (Newspaper) Advisor for the 2015-2016 school year, Step 3 at the negotiated stipend rate

S. Approval to appoint Joann Mendl and Chris Miller to the Brayton Chess Club for the 2015-2016 school year, up to 25 hours each at the curriculum rate of $45.34/hr.

T. Approval to appoint Luis Andrade as the high school security clerk for the 2015-2016 school year at $17.25/hr. from 4:00 pm to 8:00 pm

U. Approval of an extra 6th assignment (Physical Science – SHS) for Jeremy Morman, MA Step 19 - $7,641, effective September 1, 2015 through January 31, 2016

V. Approval to appoint Damen Cooper as the Lawton C. Johnson Summit Middle School Principal, $140,000 (prorated), effective January 4, 2016, or sooner if he is able to be released from his current district

W. Approval to appoint staff for positions in their building's Basic Skills Extended Day Programs at the curriculum rate of $45.34/hr. (list attached)

XII. Policies

**Second Reading**
Policy 3322  Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Revised)
Policy 4322  Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Revised)
Policy & Regs 5330  Administration of Medication (M) (Revised)
Policy 5339  Screening for Dyslexia (M) (Revised)
Policy 5615  Suspected Gang Activity (Revised)
Policy 8540  School Nutrition Programs (Revised)
Policy 8550  Outstanding Food Service Charges (New)
Policy 8820  Opening Exercises/Ceremonies (Revised)
AGENDA FOR WORKSHOP MEETING
OCTOBER 15, 2015

First Reading
Policy 0142.1   Nepotism
Policy 0142.1A  Nepotism Appendix

XIII.  Finance

Upon the recommendation of the Business Administrator to the Superintendent:

A.  Approval of the October Bills List as listed below:

   1.   Regular Bills   Fund 10   $
   2.   Special Revenue Fund 20   $
   3.   Capital Projects Fund 30   $
   4.   Enterprise Fund Fund 60   $
       Sub Total All Funds $
   5.   Food Service Fund 61   $
       Total All Bills $

B.  Approval of monthly payroll for September 2015 - $

C.  Approval of budget adjustments and line item transfers for August 2015

D.  Approval of Secretary and Treasurer’s report for August 2015

E.  Monthly Budgetary Line Item Status Certification:

   Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of August 2015 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

   Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

XIV.  Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.
AGENDA FOR WORKSHOP MEETING
OCTOBER 15, 2015

1. Legal - Discussion of Policy 5530

Motion by ________________, seconded by _____________, and carried to move to Executive Session at _____ PM.

Roll Call
   CC    DC    DD    JF    RH    DM    KK

Motion by ________________, seconded by _____________, and carried to reconvene to public session at _____ PM.

Roll Call
   CC    DC    DD    JF    RH    DM    KK

XV. Adjourn

Motion by ________________, seconded by _____________, and carried to adjourn the meeting at _____ PM.

Roll Call
   CC    DC    DD    JF    RH    DM    KK