SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

WORKSHOP MEETING AGENDA
Thursday, January 14, 2016 – 7:00 PM
Wilson School Board Meeting Room

I. Call to Order and Flag Salute

II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
Board Secretary

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Workshop Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

<table>
<thead>
<tr>
<th>Board Members</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Katherine Kalin, President</td>
<td></td>
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<tr>
<td>Ms. Debbie Chang</td>
<td></td>
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<td>Ms. Celia Colbert</td>
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<td>Mr. David Dietze</td>
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<td>Mr. James Freeman</td>
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<td>Mr. Richard Hanley</td>
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<td>Ms. Debra McCann</td>
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</tbody>
</table>

Others Present:
Mr. June Chang, Superintendent
Mr. Louis J. Pepe, Assistant Superintendent for Business/Board Secretary

Dr. Julie Glazer, Assistant Superintendent
Dr. Jane Kachmar-Desonne, Director of Special Services
Mr. Matthew Block, Director of Human Resources

January Meeting
Regular Meeting – January 21 – 7:00 PM
Summit High School Library/Media Center

February Meetings
Workshop Meeting – February 11 – 7:00 PM
Wilson School Board Meeting Room

www.summit.k12.nj.us
IV. Presentations and Discussions (7:10 - 8:10)

2. Athletic Budget - Robert Lockhart, Athletic Director
3. Achievement Report - Julie Glazer
4. Special Education Budget - Jane Kachmar-Desonne (1/21/16)
5. Curriculum Budget - Julie Glazer (1/21/16)

V. President’s Announcements (8:10 – 8:20)

VI. Superintendent’s Report (8:20 – 8:30)

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

12/17/15-8

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

1/21/16-9
1/21/16-10
1/21/16-11

C. Suspensions

<table>
<thead>
<tr>
<th>December Date</th>
<th>State ID#</th>
<th>Days Suspended</th>
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</thead>
<tbody>
<tr>
<td>Summit High School</td>
<td></td>
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<tr>
<td>12/18/15</td>
<td>5239287522</td>
<td>2</td>
</tr>
<tr>
<td>12/18/15</td>
<td>4367255011</td>
<td>2</td>
</tr>
<tr>
<td>12/21/15</td>
<td>2647744596</td>
<td>.5</td>
</tr>
</tbody>
</table>

VII. Committee Reports (8:30 – 9:30)

A. Education Committee
B. Operations Committee
C. Policy Committee
D. Communications Committee
E. Negotiations Committee
AGENDA FOR WORKSHOP MEETING
JANUARY 14, 2016

F. Liaison Reports

VIII. Public Discussion (9:30 – 10:00)

A. Questions/Comments on Items on the Agenda
B. Questions/Comments on Items not on the Agenda

REMAINDEr OF MEETING (10:00 – 10:30)

IX. Approval of Board Minutes

A. Approval of the minutes of the following meetings:

1. Workshop Meeting December 10, 2015
2. Executive Session December 10, 2015
3. Regular Meeting December 17, 2015
4. Executive Session December 17, 2015

X. School Board Operation

A. Approval of travel for staff members (as per attached)

B. Approval of an out-of-state trip for 25 middle school Drama Club students to go to New York to attend a Broadway play

C. Approval of Tuition Contract Agreement between Summit Board of Education and Rutgers University Behavioral Health Care, 671 Hoes Lane, Piscataway, NJ 08855 for student #6177015886 for the 2015-2016 school year beginning November 23, 2015 to June 30, 2016 at a cost of $70,735 (pro-rated)

D. Approval to accept a donation from the Lincoln-Hubbard PTO of $1,200.35 to purchase bookends for the Lincoln-Hubbard Learning Commons

E. Approval of Special Education Agreement & Release between Summit Board of Education and parents of student #6404755996 as per attorney recommendation

F. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:

1. Zappia’s Brick Oven meal reimbursements for dates in October, November and December totaling $256.60
2. Summit Board of Education reimbursement for Pomptonian charges for Latino
AGENDA FOR WORKSHOP MEETING
JANUARY 14, 2016

Literacy Celebration at Brayton Elementary School on 12/18/15 totaling $502.25
3. The Latino Family Literacy Project supplies reimbursement for Patricia Fontan in the
   amount of $237.51
4. The Latino Family Literacy Project supplies reimbursement for Anna M. Gomez in
   the amount of $98.85

G. Approval to submit amendment to FY2016 IDEA Preschool and Basic to include
   FY2015 carryover

H. Approval to submit amendment to FY2016 NCLB to include FY2015 carryover

I. Approval of the Nonpublic School Technology Initiative Program Agreements for the
   participating schools located within this district

J. Approval for the following out-of-state trips:
   1. March 11, 2016, for 27 high school jazz band students to go to the Birdland Jazz
      Club in New York
   2. June 1, 2016 for 25 middle school Drama Club students to go to New York to see
      School of Rock the Musical

XI. Personnel

A. Approval to pay Emily Hitchen for two overlap days, $100/day, effective January 4, 2016.
   Emily will also remain on the substitute teacher list at the conclusion of her long-term
   substitute assignment

B. Approval to appoint the following substitutes:
   1. Jenna Vartan, substitute teacher, $80/day, effective January 11, 2016
   2. David Howarth, substitute teacher, $100/day, effective January 15, 2016

C. Approval to accept the resignation of Brett Picaro, middle school inclusion aide, effective
   January 15, 2016

D. Approval to appoint Melissa Jaramillo to provide Spanish language translation services for
   the district at the curriculum rate of $45.34/hr., for the 2015-2016 school year

E. Approval of a maternity/family leave for Steffany Baptiste-Bosco, middle school resource
   room teacher, effective approximately April 25 through June 30, 2016
AGENDA FOR WORKSHOP MEETING
JANUARY 14, 2016

F. Approval to extend the family leave for Danielle Mack, Washington School teacher, from March 1, 2016 to May 2, 2016

G. Approval to appoint LaKiesha Worrell as a middle school ABA aide, Aide Step 3 - $33,074 (prorated), effective January 19, 2016

H. Approval to appoint Susan Harden and Melissa Jaramillo as teachers of the Before School LLI program for ELL’s at Brayton School at the curriculum rate of $45.34/hr., total 3 hours per week each from December 2015 through May 2016, (Funded by Title III grant money)

I. Approval of a family leave for Jonathan Slevens, Franklin School teacher, effective February 1 through April 17, 2016

J. Approval to extend the leave replacement assignment for Jessica Sanson, Washington School resource center teacher, from March 1 to April 29, 2016. Jessica will overlap with Danielle Mack on May 2, 2016 at the rate of $100/day

K. Approval to correct the length of day for long-term substitute Valerie Chupela as a Latin teacher at the middle school, from .5 to .6 at the rate of $135/day

L. Approval to appoint Trudy Cohen and Anna Gomez as instructors of the Elementary Technology and Grazila Lobato and Janet Warbeck as instructors of the middle school Technology Workshops for New Immigrant Families at the curriculum rate of $45.34/hr. for 4 hours of instructional time and 1 hour prep – total cost per teacher $453.40 (Funded by Title III Immigrant Grant)

M. Approval to appoint Alexandra Aguiar and Nataly Romero a the Latino Literacy Instructors for a 6 week literacy initiative at the middle school, $795 each (Funded by the Andy Gottesman Foundation)

N. Approval to appoint Melissa Jaramillo as the Child Care Monitor for the Latino Family Literacy Project at LCJ Summit Middle School, three hours per week for five weeks, $300 each (Funded by Andy Gottesman Foundation)

O. Approval to appoint Jamie Farber and Elizabeth Barto as the School Store Advisors at the high school for the 2015-2016 school year, $2,550 each

P. Approval of a 6th assignment for Ann Dooley for Industrial Arts at the middle school, $4,809, effective September 1, 2015

Q. Approval to appoint staff for the Family Nights at Franklin (list attached)
AGENDA FOR WORKSHOP MEETING
JANUARY 14, 2016

R. Approval of the revised Co-Curricular recommendations for 2015-2016 (list attached)

S. Approval to accept the retirement of Paul Sears, Summit High School Principal, effective April 1, 2016, or sooner, pending the hiring status for the vacant Assistant Principal position

T. Approval to appoint Stacy Grimaldi as the Summit High School Principal, $150,000 (prorated) effective April 1, 2016 or sooner. Salary will remain in effect through June 30, 2017

U. Approval to appoint Emily Hitchen as a middle school math teacher, BA Level, Step 1 - $54,896 (prorated), effective February 2, 2016

V. Approval to appoint Valerie Smith as a middle school long-term substitute ABA aide, Aide Step 3, $33,074 (prorated), effective February 1 through March 7, 2016

XII. Policies

Second Reading
Policy and Reg. 1240 Evaluation of Superintendent
Policy and Reg. 3221 Evaluation of Teachers
Policy and Reg. 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy and Reg. 3223 Evaluation of Administrators, Excluding Principals. Vice Principals and Assistant Principals
Policy 3224 Evaluation of Principals, Vice Principals and Assistant Principals
Policy 3431.1 Family Leave for Teaching Staff Members
Policy 4431.1 Family Leave for Support Staff
Policy 5516 Use of Electronic Communication and Recording Devices

XIII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the January Bills List as listed below:

1. Regular Bills Fund 10 $
2. Special Revenue Fund 20 $
3. Capital Projects Fund 30 $
4. Enterprise Fund Fund 60 $
   Sub Total All Funds $
5. Food Service Fund 61 $
   Total All Bills $

6
AGENDA FOR WORKSHOP MEETING
JANUARY 14, 2016

B. Approval of monthly payroll for December 2015 - $.

C. Approval of budget adjustments and line item transfers for November 2015

D. Approval of Secretary and Treasurer’s report for November 2015

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of November 2015 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

XIV. Closed Session

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.

1. Personnel - Mid-year Review of Non-tenured Staff

Motion by ________________, seconded by ________________, and carried to move to Executive Session at _____ PM.

Roll Call

CC  DC  DD  JF  RH  DM  KK

Motion by ________________, seconded by ________________, and carried to reconvene to public session at _____ PM.

Roll Call

CC  DC  DD  JF  RH  DM  KK

XV. Adjourn
Motion by ________________, seconded by ________________, and carried to adjourn the meeting at _____ PM.
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<th>Roll Call</th>
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<td>CC</td>
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<td>RH</td>
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<td>DM</td>
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<td>KK</td>
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<tr>
<td>Family Nights</td>
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<tr>
<td>2015-2016</td>
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<tr>
<td><strong>Franklin</strong></td>
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<td>Family Math</td>
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<td>Family Science</td>
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<td>Family Technology</td>
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MEMO

TO: Matthew Block
FROM: Matthew Block
DATE: July 15, 2015
SUBJECT: Co-Curricular Recommendations 2015-2016

I am hereby recommending the teachers listed below for the corresponding co-curricular positions for the 2015-2016 school year.

<table>
<thead>
<tr>
<th>POSITION</th>
<th>NAME OF STAFF MEMBER</th>
<th>STEP</th>
<th>STIPEND</th>
</tr>
</thead>
<tbody>
<tr>
<td>Team Leader 6A</td>
<td>Debi Schwarzmann</td>
<td>N/A</td>
<td>$1,087</td>
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<tr>
<td>Team Leader 6B</td>
<td>Tara Weiss</td>
<td>N/A</td>
<td>$1,087</td>
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<tr>
<td>Team Leader 6C</td>
<td>Bridgette Moore</td>
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<tr>
<td>Team Leader 7A</td>
<td>John Ross</td>
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<td>Team Leader 7B</td>
<td>Josie Florio – 9/1/15-1/31/16</td>
<td>N/A</td>
<td>$543.50</td>
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<tr>
<td>Team Leader 7B</td>
<td>Aysha Hussain – 2/1/16 – 6/30/16</td>
<td>N/A</td>
<td><strong>543.50</strong></td>
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<tr>
<td>Team Leader 7C</td>
<td>Janice Cavanagh</td>
<td>N/A</td>
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<tr>
<td>Team Leader 8A</td>
<td>Bill Hogan</td>
<td>N/A</td>
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<tr>
<td>Team Leader 8B</td>
<td>Gary Burns</td>
<td>N/A</td>
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<tr>
<td>Team Leader 8C</td>
<td>Colin Breivogel</td>
<td>N/A</td>
<td>$1,087</td>
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<tr>
<td>Auditor (of student funds)</td>
<td>Regina Hill</td>
<td>Step 3</td>
<td>$4,579</td>
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<td>Chamber Choir Dir. (Bel Canto)</td>
<td>Daniel King</td>
<td>Step 3</td>
<td>$3,849</td>
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<tr>
<td>Drama Director</td>
<td>Ron Wells</td>
<td>Step 3</td>
<td>$7,245</td>
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<td>Drama Technical Director</td>
<td>Ron Wells</td>
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<td>Drama Club Advisor</td>
<td>Ashley Raven</td>
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<td>Literary Magazine</td>
<td>Ashley Raven</td>
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<td>Intramurals</td>
<td>Dennis Marcantonio</td>
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<td>Jazz Lab Band</td>
<td>Michael Gleason</td>
<td>Step 1A</td>
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<tr>
<td>Musical Band Director</td>
<td>Joann Manhardt</td>
<td>Step 3</td>
<td>$4,086</td>
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<tr>
<td>Musical Voice Director</td>
<td>Daniel King</td>
<td>Step 3</td>
<td>$4,086</td>
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<tr>
<td>Stage Band Director</td>
<td>Justin Toomey</td>
<td>Step 1A</td>
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<td>Stokes Field Trip Coordinator</td>
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<td>Chamber (String Ensemble)</td>
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<td>Step 3</td>
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<td>Baptiste-3</td>
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<td>Yearbook Advisor</td>
<td>Tara Weiss</td>
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