BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Regular Meeting was held on Thursday, October 22, 2015 in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. Kalin, presiding, Ms. Colbert, Ms. Chang, Mr. Dietze, Mr. Freeman, Mr. Hanley, and Ms. McCann.

Also present were Mr. Chang, Superintendent, Dr. Glazer, Assistant Superintendent, Mrs. Schneider, Assistant Business Administrator/Board Secretary, Dr. Kachmar-Desonne, Director of Special Services, and Mr. Block, Director of Human Resources. There were 42 people in the audience.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS & DISCUSSIONS

President Kalin introduced the presentations for the evening:

1. Guidance Five-Year Plan – Laura Kaplan
2. Superintendent’s Vision – June Chang

SUPERINTENDENT’S REPORT

Mr. Chang introduced Mr. Damon Cooper, in his words the perfect candidate for LCJSMS Principal. Mr. Cooper then spoke about how thankful he is for the opportunity and that he takes his responsibilities very seriously and would do his best to “develop the whole child with all the resources at my command.”

Mr. Hanley moved the following under Personnel:

U. Approval to appoint Damen Cooper as the Lawton C. Johnson Summit Middle School Principal, $140,000 (prorated), effective January 4, 2016, or sooner if he is able to be released from his current district

Seconded by Ms. Kalin. The roll was called, and all present voted “Aye.” The motion was declared adopted.

Mr. Hanley moved the following under Superintendent’s Report:

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:
B. Approval to review the following reports of Harassment, Intimidation and Bullying:

10/22/15-1
10/22/15-2
10/22/15-3

Seconded by Mr. Freeman. The roll was called, and all present voted “Aye.” The motion was declared adopted.

PUBLIC DISCUSSION

There were no questions/discussion from the audience.

APPROVAL OF BOARD MINUTES

Mr. Hanley moved approval of the following items under Approval of Board Minutes:

A. Approval of the minutes of the following meeting:

1. Workshop Meeting September 10, 2015
2. Executive Session September 10, 2015
3. Regular Meeting September 17, 2015

Seconded by Mr. Dietze. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. Colbert moved approval of the following items under School Board Operation:

A. Approval of travel for staff members (information forthcoming)

B. Approval of Special Education Tuition Contract between Summit Board of Education and Cranford Board of Education for student #82672311430 to attend Cranford Achievement Program on a full-time basis from 9/8/15 to 9/30/15 at a cost of $269.30 per day

C. Approval of Special Education Tuition Contract between Summit Board of Education and Cranford Board of Education for student #82672311430 to attend Cranford Achievement Program on a part-time basis from 10/1/15 to 6/22/16 at a cost of $134.65 per day

D. Approval of Special Education Tuition Contract between Summit Board of Education and Catholic Charities, 100 Valley Way, West Orange, NJ 07052 for student #8148915562 to attend Mt. Carmel Guild Academy for the 2015-2016 school year beginning October 12, 2015 at a cost of $50,400 (pro-rated)
E. Approval of Tuition Contract between Summit Board of Education and N.J. Department of Children and Families for student #6976875978 to attend Manchester Regional Day School, 890 Toms River Road, Jackson, NJ 08527 as follows: $4,577 for ESY 7/1/15-8/31/15; $5,789.90 per month from 9/1/15-6/30/16; $265.65 per diem for transportation

F. Approval of Special Education Contracts for the 2015-2016 school year with the following districts: New Providence - student #3056483085; Caldwell - student #2840964560; Livingston - student #8062759221; Westfield - student #1210142778; Elizabeth - student #8619461932

G. Approval of School Nursing Staffing Agreement between Summit Board of Education and Liberty Healthcare Services, Inc., 700 East Gate Drive, Suite 115, Mt. Laurel, NJ 08054 for nursing services on an as-needed basis for the 2015-2016 school year at the rate of $40/hour for an LPN and $41.24/hour for an RN

H. Approval of Contract of Services between Summit Board of Education and Irene Rosenthal to provide Vision Therapy services to student #3390168697 at Horizon High School in Livingston, NJ beginning October 2015 for the 2015-2016 school year and ESY, if necessary, for (2) 45-minute sessions/week at a cost of $75/session

I. Approval to submit School Nursing Services Plan for the 2015-2016 school year to the County Superintendent

J. Approval to accept the donation of $9,000 from Summit Performing Arts Resource Committee (SPARC), P.O. Box 462, Summit, NJ 07902 for the LCJSMU Auditorium stage curtain

K. Approval to accept the donation of a Vito student model 7212 clarinet from Laura Sullivan, 175 Oak Ridge Avenue, Summit, NJ 07901 valued at $225 to the Music Department

L. Approval to accept the summer curriculum and assessment writing and revisions

M. Approval of Special Education Agreement & Release between Summit Board of Education and parents of student #8890541805 as per attorney recommendation

N. WHEREAS P.L.2015.C.63 requires the State and local community purchase nonpublic security aid program upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools located within the local school district. From the amount appropriated for Nonpublic Security Aid, the Commissioner of Education shall provide State aid to each school district in an amount to equal $25 multiplied by the number of nonpublic schools students within the district identified by the district on or before November 5 for security services, equipment or technology to ensure a safe and secure school environment for nonpublic school students.

WHEREAS the Union County Educational Services Commission has agreed to handle the purchasing and processing of nonpublic school security aid program, security
services, equipment or technology for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration, THEREFORE, BE IT RESOLVED that the Summit Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will administer a nonpublic security aid program for those eligible students attending nonpublic schools located with Summit for the 2015-2016 school year, in accordance with P.L. 2015.C.63; and

BE IT FURTHER RESOLVED that the Summit Board of Education pay a surcharge equal to 12% of the allocation for nonpublic school security to cover the Commission’s costs for administering the program. The Commission will bill the district for services rendered throughout the 2015-2016 school year. There will be a 12% surcharge on these invoices.

O. Approval of participation in Sustainable Jersey for Schools program (as per attached)

P. Approval of Ramapo College to run an on-site educational leadership program for purposing of obtaining an administration and supervision certificate

Q. Approval of Tuition Contract between Summit Board of Education and Mount Carmel Guild Academy, 100 Valley Way, West Orange, NJ 07052 for student #8148915562 to attend for the 2015-2016 school year beginning October 13, 2015 at a cost of $58,800 (prorated)

R. Approval of placement of AED’s (Automated External Defibrillators) on school properties through the City of Summit Department of Community Programs. Approval is contingent upon sole responsibility by the DCP for replacement, testing, and compliance

S. Approval of the following change orders:

1. Change Order #34 from UniMak LLC +$2,916.64 for Jefferson School Addition - due to unforeseen conditions to remove asbestos pipe insulation
2. Change Order #35 from UniMak LLC +$7,027.91 for Jefferson & Franklin School Additions - for water managed EIFS at roof wall at Jefferson and parapet wall at Franklin
3. Change Order #36 from UniMak LLC +$3,471.28 for Jefferson School Addition - to relocate and insulate existing roof drain piping per City Plumbing Inspector’s request
4. Change Order #37 from UniMak LLC +$3,836.83 for Jefferson School Addition - for additional structure support to cover the extra fabrication of exterior cast stone balustrades
5. Change Order #38 from UniMak LLC (-$294.00) for Jefferson School Addition - concrete slab credits based on the low concrete breaks
6. Change Order #39 from UniMak LLC +$1,018.13 for Jefferson School Addition - to remove two existing wall mounted radiant heat panels in the existing corridor
7. Change Order #40 from UniMak LLC +$3,629.25 for Jefferson School Addition - for fire alarm extras as per the Fire Sub-Code Official
8. Change Order #41 from UniMak LLC +$900.23 for Jefferson School Addition - to cover the removal of existing radiant wall panels in stairway and corridor to allow for new framing
9. Change Order #42 from UniMak LLC +$5,544.40 for Jefferson School Addition - to insulate pre-existing condensate pipe, HVAC pipe and insulate plumbing pipe - basement to first floor
10. Change Order #43 from UniMak LLC +$2,809.59 for Jefferson School Addition - added condensate trap and trap primer for A/C condensate drain
11. Change Order #44 from UniMak LLC +$1,654.65 for Jefferson School Addition - furnish and install floor drain and trap primer per Building Inspector
12. Change Order #45 from UniMak LLC +$1,009.37 for Jefferson School Addition - furnish and install fire dampers on the supply and return ductwork going into stair 2 at large skylight
13. Change Order #46 from UniMak LLC +$2,420.64 for Jefferson School Addition - re-routing of grease trap sate to existing sink per Plumbing Inspector

T. Approval of the Nonpublic School Technology Initiative Program Agreements for the participating schools located within the Summit district for the 2015-2016 school year

Motion was seconded by Ms. Chang. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Mr. Freeman moved approval of the following items under Personnel:

A. Approval to appoint the following substitutes:
   1. Chanttel Williams, clerical substitute, $13/hr., effective October 26, 2015
   2. Linda Mundy, clerical substitute, $18/hr., effective October 23, 2015
   3. Tim Lynch, substitute teacher, $80/day, effective October 26, 2015, pending criminal history review and ability to obtain a New Jersey Substitute Teacher’s Credential
   4. Romaney Berson, substitute teacher, $80/day, effective October 23, 2015, pending ability to obtain New Jersey Substitute Teacher’s Credential
   5. John Glenn, substitute teacher, $90/day, effective October 23 2015, pending criminal history review
   6. Jacek Lodziato, substitute teacher, $45 per half day
   7. Jill Gagliardi, substitute teacher, $70/day, effective October 23, 2015
   8. Agnes Dunner, substitute lunch aide at the Primary Centers at Jefferson and Wilson, $38/hr., effective October 5, 2015
   9. Gina Wood, substitute lunch aide at the Primary Center at Wilson, $38/hr., effective
October 5, 2015
10. Michelle Morrissey, substitute lunch aide at the Primary Center at Wilson, $38/hr., effective October 5, 2015
11. Michael Mietlicki, substitute teacher and substitute aide at $80/day and clerical substitute at $13/hr., effective October 26, 2015, pending receipt of New Jersey Substitute Teacher’s credential
12. Marlene Martini, clerical substitute, $13/hr., effective September 22, 2015
13. Olga Efstratiou, substitute lunch aide at the Primary Centers at Jefferson and Wilson, $38/hr., effective October 19, 2015
14. Helen Bremert, substitute teacher, $90/day, effective October 23, 2015

B. Approval to appoint the following support staff:
   1. Michelle Morrissey, Wilson Primary Center part-time PSD aide, Aide Step 1 at .5 or $15,673 (prorated), effective October 23, 2015
   2. Allyson Perkins, Lincoln-Hubbard playground aide, $38/hr. and half day substitute teacher, $45 per half day, effective September 28, 2015
   3. Approval to appoint Sarah Kehoe as a Jefferson School part-time inclusion aide, Aide Step 1 at .5 or $15,673.50 (prorated), effective October 16, 2015
   4. Alana Egan, Summit High School lab aide, Aide Step 1 - $31,347 ($22.72/hr.), effective September 1, 2015
   5. Scott Tanner, Brayton School part-time PE aide, Aide Step 1 or $15,673.50 (prorated), playground aide - $38/hr., and substitute teacher, $45 for half day, effective October 23, 2015

C. Approval of a change in assignment for the following staff:
   1. Melanie Richeda from preschool teacher to special education teacher – LLD, Jefferson Primary Center, no salary change, effective September 1, 2015
   2. Caitlin Reilly, temporary increase from a .5 to a .6 behaviorist from October 9 until November 20, 2015, MA+30 Step 5 plus 2 MAs at .6 or $38,401 (prorated); reverting back to .5 on November 23, 2015
   3. Carrie Nugent, moving from part-time to full-time Brayton School basic skills teacher, MA Step 2 - $60,086 (prorated), effective October 12, 2015
   4. Approval of a change in assignment for Phyllis Dill from Franklin School to Washington School as a playground/cafeteria aide, $38/hr., effective October 28, 2015

D. Approval of the following maternity/family leave:
   1. Jacqueline Castanheira, middle school ABA aide, effective approximately November 25, 2015 through March 16, 2016
   2. Dana Appell, middle school Latin teacher, effective approximately December 8, 2015 through April 29, 2016

E. Approval to reappoint Patricia Fontan as the Hispanic Community Liaison, $20,000 Stipend position, $10,000 funded by Gottesman Grant and $10,000 funded by District
F. Approval of the following coaching positions, effective November 1, 2015 at the negotiated stipend rate:

1. Timothy Simo, assistant boys basketball coach, Coach Step 3
2. Patricia Kaes, assistant girls basketball coach, Coach Step 3

G. Approval to correct the previously approved salary of Patricia D’Agostino, Wilson Primary Center preschool aide, to reflect Aide Step 3, $33,074

H. Approval to appoint Michelle DiMeglio as a Franklin School leave replacement teacher (maternity), BA Step 1 – $54,896 (prorated), effective October 13, 2015

I. Approval to correct the previously approved start date for maternity leave for Kirsten Douglas, Franklin School teacher, to reflect October 12, 2015

J. Approval of the resignation of the following staff:

1. Natalia Pinzon, Jefferson School part-time Spanish teacher and part-time inclusion aide, effective November 27, 2015, or earlier should a replacement be found
2. Cathy Cowden, Washington School playground supervisor, effective November 1, 2015
3. Aldeson Cotto, Washington School custodian, effective September 30, 2015

K. Approval to appoint Elizabeth Carpenter for phone coverage at Wilson Primary Center, $16.58/hr., for 1 hour per day via timesheet, effective September 1, 2015

L. Approval to appoint the following staff for aide support for a middle school student in the ABA class who is participating on the Track Team as follows:

   Vincent Lombardi at $23.97/hr.   - up to 2 hours each practice (40 practices)
   Dan Levitt at $23.97/hr.   - up to 2 hours each meet (12 meets)
   - substitute aide

M. Approval of the following curriculum writing/staffing recommendations:

Statistics/Discrete Mathematics
Eric Fontes
Up to 15 hrs. at $44.23/hr.

GO MATH PD and Assessment Planning
Sue Podolak
Courtney Nelson
Up to 6 hours each at $44.23/hr.

Grade 2 ELA
Staci Kaplan
Up to 10 hours at $44.23/hr.
Intermediate French 8
Mary Lockshin
Up to 5 additional hours of curriculum writing/revision

Approval to appoint Colin Breivogel to teach Independent Study Geometry up to 100 hours at $45.34/hr.

N. Approval of the Title I and Title II salary allocations (list attached)

O. Approval of the Buddy Teachers for 2015 paid at the summer curriculum rate of $44.23/hr. (list attached)

P. Approval to appoint Jennifer Beck for the stipend position of Jefferson School Student Council Advisor for the 2015-2016 school year, Step 1A at negotiated stipend rate

Q. Approval to appoint Jeffrey Fluharty for the stipend position of Roaring Jaguar Media (Newspaper) Advisor for the 2015-2016 school year, Step 3 at the negotiated stipend rate

R. Approval to appoint Joann Mendl and Chris Miller to the Brayton Chess Club for the 2015-2016 school year, up to 25 hours each at the curriculum rate of $45.34/hr.

S. Approval to appoint Luis Andrade as the high school security clerk for the 2015-2016 school year at $17.25/hr. from 4:00 pm to 8:00 pm

T. Approval of an extra 6th assignment (Physical Science – SHS) for Jeremy Mormon, MA Step 19 - $7,641, effective September 1, 2015 through January 31, 2016

V. Approval to appoint staff for positions in their building's Basic Skills Extended Day Programs at the curriculum rate of $45.34/hr. (revised list attached)

W. Approval to increase the substitute rate of pay as follows: For substitutes who hold the minimum of an undergraduate degree, the rate of pay will be $100 per day; for those with at least 60 credits, the rate will be $80 per day effective December 1, 2015

X. Approval to appoint Megan Calkins and Melissa Jaramillo as the Child Care Monitors for the Latino Family Literacy Project at Brayton School for $20/hr. – three hours per week for five weeks per teacher, effective September 25 through December 18, 2015 (10 weeks) (Funded by an Andy Gottesman Donation)

Y. Approval to appoint Anna Gomez and Susan Harden as the Latino Literacy Instructors for a 10-week literacy initiative at Brayton School - $1,324.50 stipend each and Patricia Fontan assistant/coordinator - $500.00, effective September 25 through December 18, 2015 (Funded by an Andy Gottesman Donation)

Z. Approval to appoint Andres Lara and Anna Nascimiento – ELL Bilingual Homework Support at LCJSM at the curriculum rate, 2 hours per week each (Funded by Title III Grant)
AA. Approval to appoint Anna Gomez as the coordinator and teacher of the first grade
afterschool reading club for ELL’s at Washington School – The Reading Owls Club
(ROC) at the curriculum rate of $45.34/hr. plus prep time, approximately 74 hours
or $3,355.16, effective September 2015 through June 2016 (Funded by Title III
Grant)

BB. Approval of an extra sixth assignment for Valerie Coronel, ESL teacher at
Lincoln-Hubbard and Franklin Schools, $8,860, effective October 15, 2015

CC. Approval to appoint Adelino Neves as a long-term substitute teacher, Lawton C.
Johnson Summit Middle School, $225/day for approximately four to six weeks

DD. Approval to appoint Kenneth Strickland as a home instruction tutor, $40/hr.,
effective September 1, 2015

EE. Approval to appoint Janice Cavanagh, Jacek Lodziato and Stefanie Jurista as
advisors to the Seton Hall Challenge program for the 2015-2016 school year, at the
curriculum rate of $45.34/hr.

FF. Approval to appoint Valerie Coronel as the Summer Screener for all new ELL
students at Lawton C. Johnson Summit Middle School and Summit High School,
20 hours at the curriculum rate of $44.23/hr., effective July 1 through September 8,
2015 (Funded by Title III)

GG. Approval to appoint the following staff for high school co-curricular positions for
the 2015-2016 school year (list attached)

HH. Approval to revise previously approved incorrect salaries for the following staff:

1. Nicole Plevniak, school psychologist, MA+30 Level, Step 3, $61,751
2. Kisha Bailey-Rawls, Jefferson Primary Center and Jefferson School campus
   aide, Aide Step 2, $32,210

II. Approval to pay staff for working Stokes weekend (list attached)

Motion was seconded by Mr. Hanley. The roll was called and all present voted “Aye.” The
motion was declared adopted.

POLICIES

Ms. McCann moved approval of the following items under Policies:

Second Reading
Policy 3322 Staff Member’s Use of Personal Cellular Telephones/Other
Communication Devices (Revised)
Policy 4322 Staff Member’s Use of Personal Cellular Telephones/Other
Communication Devices (Revised)
Policy & Regs 5330 Administration of Medication (M) (Revised)
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Policy 5339  Screening for Dyslexia (M) (Revised)
Policy 5615  Suspected Gang Activity (Revised)
Policy 8540  School Nutrition Programs (Revised)
Policy 8550  Outstanding Food Service Charges (New)
Policy 8820  Opening Exercises/Ceremonies (Revised)

First Reading
Policy 0142.1  Nepotism
Policy 0142.1A Nepotism Appendix

Motion was seconded by Mr. Dietze. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Mr. Hanley moved approval of the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the October Bills List as listed below:

1. Regular Bills  Fund 10  $1,572,413.79
2. Special Revenue Fund 20  $219,565.56
3. Capital Projects Fund 30  $1,227,838.86
4. Enterprise Fund Fund 60  $78.38
   Sub Total All Funds
   $3,019,896.59
5. Food Service Fund 61  $325,010.93
   Total All Bills
   $3,344,907.52

B. Approval of monthly payroll for September 2015 - $4,523,718.77

C. Approval of budget adjustments and line item transfers for August 2015

D. Approval of Secretary and Treasurer’s report for August 2015

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of August 2015 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).
Motion was seconded by Mr. Hanley. The roll was called and all present voted “Aye.” The motion was declared adopted.

ADJOURNMENT

Motion by Mr. Hanley, seconded by Mr. Freeman, and carried to adjourn the meeting at 8:20 PM.

Respectfully submitted,

[Signature]
Secretary