BOARD OF EDUCATION  
SUMMIT, NEW JERSEY

The Regular Meeting was held on Thursday, September 17, 2015 in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. Kalin, presiding, Ms. Colbert, Ms. Chang, Mr. Dietze, Mr. Hanley, and Ms. McCann. Mr. Freeman arrived at 7:06 PM.

Also present were Mr. Chang, Superintendent, Dr. Glazer, Assistant Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Kachmar-Desonne, Director of Special Services, and Mr. Block, Director of Human Resources. There were 38 people in the audience.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS & DISCUSSIONS

1. Recognition of Newly-Tenured Professional Staff – Mr. June Chang recognized the following staff members:
   - Collin Bishop – Brayton School
   - Caitlin Dunn – Brayton School
   - Alexis Chestnut-Andrews – Franklin School
   - Christine Marino – Franklin School
   - Sarah Welence – Franklin School
   - Jessica Cuskie – Jefferson School
   - Colleen Schoderbek – Lincoln-Hubbard School
   - Jaimie Bass – Washington School
   - Susan Clamser - Wilson Primary Center
   - Louis Castano – LCJ Summit Middle School
   - Aimee Perchak – LCJ Summit Middle School
   - Emmanuelle Loriot-Appruzzese – LCJ Summit Middle School
   - Ashe Bailey – Summit High School
   - Angela Dorstek – Summit High School
   - Eric Fontes – Summit High School
   - Elizabeth Mongno – Summit High School
   - Meghan Scozzari – Summit High School
   - Kerianne Skobo – Summit High School
   - Ana Ventoso – Summit High School
   - Louis J. Pepe, Assistant Superintendent for Business
   - Alicia Downey – Secretary, Special Services
   - Deborah Vartan – Secretary, Jefferson School
2. Recognition of 25 Years of Service – Mr. Chang recognized the following staff members:
   - Mary Alice Caruso – Brayton School
   - Suzanne Smith – Jefferson School
   - Daniel Miller – LCJ Summit Middle School
   - Margaret Scorsune – LCJ Summit Middle School
   - Alan Sipes – Summit High School

3. SAC Program Presentation – Laura Kaplan & Amy Herber

4. School Self-Assessment for the Summit Public Schools – June Chang

PRESIDENT’S ANNOUNCEMENTS

President Kalin announced that there would be a “Coffee with the Board” tomorrow at 8:00 AM at Batavia in Summit.

SUPERINTENDENT’S REPORT

Mr. Chang spoke about the following:

1. National Merit Scholarship Competition semi-finalists:
   - Benjamin Buchan
   - Emily Donohue
   - Emily Gao
   - Phoebe Li
   - Nancy Liu
   - Nicholas Ritter

2. In addition, 25 students were named Commended Scholars. Those names will be announced shortly.

3. Back-to-School Nights – were a great experience. Mr. Chang visited a couple of schools along with Assistant Superintendent Pepe; in part, they stopped at Franklin School and discussed the construction.

4. Senior Family Night – excellent experience provided by Alison Grill and the Guidance Department.

5. CAP Consolidated Grants Monitoring – discussed in July and formally presented for approval tonight by the board. The plan will be available on the district website.

6. Upcoming Friday Night Lights Game – Mr. Chang spoke of the importance of safety and asked all attending to refrain from alcohol use.
Mr. Hanley moved the following under Superintendent’s Report:

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

- 6-18-15-26
- 7-16-15-30
- 7-16-15-31
- 7-16-15-32
- 7-16-15-33
- 7-16-15-34
- 7-16-15-35
- 7-16-15-36

Seconded by Mr. Freeman. The roll was called, and all present voted “Aye.” The motion was declared adopted.

PUBLIC DISCUSSION

There were no questions/discussion from the audience.

APPROVAL OF BOARD MINUTES

Mr. Dietze moved approval of the following items under Approval of Board Minutes:

A. Approval of the minutes of the following meeting:

1. Workshop/Regular Meeting
   - July 16, 2015

Seconded by Ms. McCann. The roll was called and all present voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. McCann moved approval of the following items under School Board Operation:

A. Approval of travel for staff members (attached)

B. Approval of revised 2015-2016 School Calendar to reflect change of single session date from April 26, 2016 to March 16, 2016 (attached)

C. Approval of revised Board of Education 2015-2016 Board Meeting Dates Schedule to reflect change of June’s Regular Meeting from June 16, 2016 to June 15, 2016 (attached)

D. Approval of “Family Kite Day” on October 25, 2015 from 3:00 - 5:00 to be held at Wilson Field as part of the SHS Drama Club educational outreach (rain date November 1, 2015)

E. Approval of donation from the Jefferson School PTO in the amount of $4,000 for the Jefferson School 2015-2016 Cultural Arts assemblies
F. Approval of Tuition Contract between Summit Board of Education and Mount Carmel Guild Academy, 100 Valley Way, West Orange, NJ 07052 for student #8148915562 for ESY 2015 at a cost of $8,400

G. Approval of School Contracts between Summit Board of Education and State of New Jersey Commission For the Blind and Visually Impaired, 153 Halsey Street, Newark, NJ 07101 for students #3790772089, #6686989504, #3390168697, and #4119868133 at a cost of $1,900 each and student #2064519176 at a cost of $4,500 for educational services for the 2015-2016 school year

H. Approval of Tuition Contracts between Summit Board of Education and Collier School, 160 Conover Road, Wickatunk, NJ 07765 for students #9304160680 and #8862211873 for the 2015-2016 school year at a cost of $52,200 each

I. Approval of Tuition Contract between Summit Board of Education and N.J. Department of Children and Families for student #41198668133 to attend DCF Regional School, 1524 Terrill Road, Scotch Plains, NJ 07066 for the 2015-2016 school year beginning July 1, 2015 at a cost of $40,973.04

J. Approval of Tuition Contract between Summit Board of Education and Educational Services Commission of Morris County, P.O. Box 1944, Morristown, NJ 07962 for student #4253056318 to attend Park Lake School for the 2015-2016 school year at a cost of $66,580.80

K. Approval of Agreement For Provisional 1:1 Instructional Paraprofessional between Summit Board of Education and ECLC of NJ, 100 Passaic Avenue, Suite I, Chatham, NJ 07928 for student #3790772089 at a per diem cost of $117.82 beginning 7/6/15 and expiring when the IEP no longer includes this service

L. Approval of the 2015-2016 Parental Contract for Student Transportation - Route #P-1 to P.G. Chambers School, Cedar Knolls, for student #6686989504 in the amount of $2,816.60

M. Approval of Proposal #WE15-19 dated July 23, 2015 from Westchester Environmental, 307 N. Walnut Street, West Chester, PA 19380 for Project Monitoring Services during the removal of asbestos containing pipe insulation from Franklin School in the amount of $6,179

N. Approval of Estimate #EST-290717 dated 8/26/15 from MTM Metro Corporation, 135-137 McBride Avenue, Paterson, NJ 07501 for removal of asbestos tile under carpet in Jefferson School in the amount of $26,700

O. Approval of Proposal #P-150658 from Karl & Associates, Inc. P.O. Box 645, Shillington, PA 19607 for monitoring services during asbestos removal at Jefferson School in the amount of $1,550

Q. Approval of NCLB & IDEA Consolidated Monitoring Audit Corrective Action Plan

R. Approval of IDEA Final Report submission

S. Approval of Client Agreement for APEX Learning Digital Curriculum Solution effective July 1, 2015, 1215 4th Avenue, Suite 1500, Seattle, WA 98161-1001 in the amount of $6,750 for 250 Digital Learning Tutorials Subscriptions (attached)

T. Approval of the recommendation of the Anti-Bullying Coordinator and Specialists for 2015-2016:

- District Anti-Bullying Coordinator: Laura Kaplan
- High School Anti-Bullying Specialist: Tara Marrero
- Middle School Anti-Bullying Specialist: Elke Luftig
- Washington School Anti-Bullying Specialist: Andrea Sadow
- Lincoln-Hubbard School Anti-Bullying Specialist: Jeff Lambert
- Jefferson School Anti-Bullying Specialist: Tom DeMuro
- Franklin School Anti-Bullying Specialist: Jeff Lambert
- Brayton School Anti-Bullying Specialist: Tom DeMuro
- Wilson Primary Center Anti-Bullying Specialist: Monica Cattano
- Jefferson Primary Center Anti-Bullying Specialist: Andrew Sadow

U. Approval of the Nonpublic School Technology Initiative Program Agreements for the participating schools located within the Summit district for the 2015-2016 school year (this item was pulled from the agenda)

V. Approval of Proposal dated August 18, 2015 from Aspire Payroll LLC, 14 Main Street, Madison, NJ 07940 for payroll staff outsourcing at a cost of $150/hour at the discretion of the Business Administrator not to exceed $7,500

W. Approval of the following change orders:

1. Change Order #26 from UniMak LLC +$14,760.00 for Franklin School Addition to remove asbestos pipe and fitting insulation
2. Change Order #27 from UniMak LLC +$16,556.01 for Franklin School Addition to furnish and install sub-flooring
3. Change Order #28 from UniMak LLC +$29,929.51 for Jefferson School Addition to remove asbestos pipe and fitting insulation
4. Change Order #29 from UniMak LLC +$9,912.84 for Jefferson School Addition to furr out existing wall
5. Change Order #30 from UniMak LLC +$17,622.83 for Franklin School Addition to furr out existing wall
6. Change Order #31 from UniMak LLC +$9,362.52 for Franklin School Addition - leveling of floors in rooms 105 & 107
7. Change Order #32 from UniMak LLC +$9,083.45 for Franklin School Addition - additional fire alarm devices required by City Fire Alarm Inspector
8. **Change Order #33 from UniMak LLC +$6,475.62 for Franklin School Addition - fire alarm extras required by Summit Fire Sub Code Official**

9. **Change Order #1 from Arch-Concept Construction, Inc. +$3,000 for Roof Replacement at Jefferson School for deletion of new wood siding. This amount is added to the original contingency sum of $10,000 - for a total contingency of $13,000 - with zero impact on the original contract sum.**

10. **Change Order #1 from Top Electric +$1,550 for Santiago D. Abut Auditorium Lobby Restoration at LCJSMS - for additional work required in storage and video rooms**

11. **Change Order #1 from RBK Wood Gallery +$1,000 for Santiago D. Abut Auditorium Lobby Restoration at LCJSMS - to remove and reinstall exit devices and door closers**

X. **Approval of School Self-Assessment for Summit Public Schools**

Y. **Approval of anticipated 2015-2016 Out-of-state and Overnight field trips (attached)**

Z. **Approval of the following Design Change Notices from EI Associates:**

1. **DCO #2 for Franklin School Addition +$22,000 for construction phase services for an additional 12-weeks**

2. **DCO #3 for Franklin School Addition +$3,300 for coordination services during asbestos removal**

3. **DCO #3 for Jefferson School Addition +$32,000 for construction phase services for an additional 12-weeks**

4. **DCO #4 for Jefferson School Addition +$4,440 for coordination services during asbestos removal**

AA. **Approval for the following extended summer transportation arrangements with Sussex County Regional Transportation Cooperative (SCRTC) for the 2015-2016 School Year:**

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#80240560912</td>
<td>The Calais School</td>
<td>SR-100</td>
<td>Limo of BP</td>
</tr>
<tr>
<td>#3049821199</td>
<td>The Calais School</td>
<td>SR-100</td>
<td>Limo of BP</td>
</tr>
<tr>
<td>#4253056318</td>
<td>Park Lake School</td>
<td>SQ-072</td>
<td>Faith 13</td>
</tr>
<tr>
<td>#2878002926</td>
<td>Chapel Hill Academy</td>
<td>SR-049</td>
<td>Hudson Coach</td>
</tr>
<tr>
<td>#81489155562</td>
<td>Mount Carmel Guild Academy</td>
<td>SR-086</td>
<td>Faith 13</td>
</tr>
</tbody>
</table>

**Approval for the extended summer transportation contract with Sussex County Regional Transportation Cooperative (SCRTC) for the 2015-2016**
School Year in accordance and subject to the CPI increase of 1.34% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Per Diem Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Limo of BP</td>
<td>SR-100</td>
<td></td>
<td>$104.63</td>
</tr>
<tr>
<td>Faith 13</td>
<td>SQ-072</td>
<td></td>
<td>$106.79</td>
</tr>
<tr>
<td>Hudson Coach</td>
<td>SR-049</td>
<td></td>
<td>$73.50</td>
</tr>
<tr>
<td>Faith 13</td>
<td>SR-086</td>
<td></td>
<td>$39.33</td>
</tr>
</tbody>
</table>

BB. Approval for the following transportation arrangements with Morris-Union Jointure Commission for the 2015-2016 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#6351012155</td>
<td>Arc Kohler School</td>
<td>MU964</td>
<td>MUJC</td>
</tr>
<tr>
<td>#6985882626</td>
<td>Children's Institute</td>
<td>MU978</td>
<td>MUJC</td>
</tr>
<tr>
<td>#6171788315</td>
<td>DLC - Warren</td>
<td>MU958</td>
<td>MUJC</td>
</tr>
<tr>
<td>#7917804515</td>
<td>ECLC</td>
<td>MU930</td>
<td>MUJC</td>
</tr>
<tr>
<td>#3790772089</td>
<td>ECLC</td>
<td>MU930</td>
<td>MUJC</td>
</tr>
</tbody>
</table>

Approval for the renewal of transportation contracts with Morris-Union Jointure Commission for the 2015-2016 School Year in accordance and subject to the CPI increase of 1.34% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUJC</td>
<td>MU930</td>
<td>$118.15</td>
<td>$24,988.61</td>
</tr>
<tr>
<td>MUJC</td>
<td>MU958</td>
<td>$125.10</td>
<td>$16,583.81</td>
</tr>
<tr>
<td>MUJC</td>
<td>MU964</td>
<td>$125.10</td>
<td>$23,138.18</td>
</tr>
<tr>
<td>MUJC</td>
<td>MU978</td>
<td></td>
<td>$20,416.71</td>
</tr>
</tbody>
</table>

CC. Approval for the following extended summer transportation arrangements with Morris-Union Jointure Commission for the 2015-2016 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#6351012155</td>
<td>Arc Kohler School</td>
<td>953S</td>
<td>MUJC</td>
</tr>
<tr>
<td>#617188315</td>
<td>DLC - Warren</td>
<td>916S</td>
<td>MUJC</td>
</tr>
<tr>
<td>#7917804515</td>
<td>ECLC</td>
<td>961S</td>
<td>MUJC</td>
</tr>
<tr>
<td>#3790772089</td>
<td>ECLC</td>
<td>961S</td>
<td>MUJC</td>
</tr>
</tbody>
</table>

Approval for the renewal of extended summer transportation contracts with Morris-Union Jointure Commission for the 2015-2016 School Year in accordance and subject to the CPI increase of 1.34% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUJC</td>
<td>916S</td>
<td>$46.32</td>
<td>$2,821.01</td>
</tr>
<tr>
<td>MUJC</td>
<td>953S</td>
<td>$35.60</td>
<td>$4,864.64</td>
</tr>
<tr>
<td>MUJC</td>
<td>961S</td>
<td>$55.60</td>
<td>$1,617.19</td>
</tr>
</tbody>
</table>

DD. Approval for the following extended summer transportation arrangements with Union County Educational Services Commission for the 2015-2016 School Year:

<table>
<thead>
<tr>
<th>Student ID</th>
<th>School</th>
<th>Route</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1460695926</td>
<td>Newark Lower School</td>
<td>CS-19SR</td>
<td>UCESC</td>
</tr>
<tr>
<td>#4357010625</td>
<td>Newark High School</td>
<td>CS-91SR</td>
<td>UCESC</td>
</tr>
<tr>
<td>#7882454407</td>
<td>Newark Lower School</td>
<td>CS-19SR</td>
<td>UCESC</td>
</tr>
<tr>
<td>#3390168697</td>
<td>Horizon High School</td>
<td>CS-175SR</td>
<td>UCESC</td>
</tr>
<tr>
<td>#4568390256</td>
<td>Shepard Preparatory High</td>
<td>CS-77SR</td>
<td>UCESC</td>
</tr>
</tbody>
</table>

Approval for the renewal of extended summer transportation contracts with Union County Educational Services Commission for the 2015-2016 School Year in accordance and subject to the CPI increase of 1.34% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>M&amp;J Global</td>
<td>CS-91SR</td>
<td>$7.03</td>
<td>$1,311.10</td>
</tr>
<tr>
<td>K&amp;S Transportation</td>
<td>CS-19SR</td>
<td>$21.24</td>
<td>$2,896.19</td>
</tr>
<tr>
<td>Golden Arrow</td>
<td>CS-175SR</td>
<td>$43.63</td>
<td>$5,550.51</td>
</tr>
<tr>
<td>Ideal Transportation</td>
<td>CS-77SR</td>
<td>$27.14</td>
<td>$3,217.96</td>
</tr>
</tbody>
</table>

EE. Approval for the following extended summer transportation arrangements with Monmouth-Ocean Educational Services Commission for the 2015-2016 School Year:
Approval for the extended summer transportation contract with Monmouth-Ocean Educational Services Commission for the 2015-2016 School Year in accordance and subject to the CPI increase of 1.34% as listed below:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Route #</th>
<th>Aide Per Diem Rate</th>
<th>Per Diem Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>D.A.G. Transportation</td>
<td>5000</td>
<td></td>
<td>$265.65</td>
</tr>
</tbody>
</table>

FF. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:

1. The Connection for Women and Families - payment for ESL classes for 38 adults, 66 total sessions at $35/session - $2,310.00

GG. Approval of quantitative and qualitative goals established for June Chang, Superintendent of Schools, for the 2015-2016 school year pursuant to N.J.A.C. 6A:23A-3.1(e)10-12;

Further be it resolved that these goals be submitted along with this resolution to the Executive County Superintendent for Union County

Item “U” was removed from motion. Motion was seconded by Mr. Freeman. The roll was called and all present voted “Aye.” The motion was declared adopted.

PERSONNEL

Ms. Colbert moved approval of the following items under Personnel:

A. Approval to accept the resignation of the following staff:

2. Jacqueline Porter, payroll coordinator, effective August 21, 2015
3. Cristina Gonzalez, Summit High School long-term substitute English teacher, effective September 18, 2015, or earlier if a replacement is found
4. Jacqueline O’Connor, elementary part-time physical education aide, effective August 21, 2015
5. Nicole Waters, Jefferson School teacher, effective July 26, 2015
6. Matthew Bergman, middle school inclusion aide, effective August 13, 2015
7. Lauren Czapla, Jefferson inclusion aide, effective August 14, 2015
8. Erin Field, high school Student Assistance Counselor/Coordinator, effective
September 3, 2015
9. Sarah Omick, Wilson Primary Center kindergarten aide, effective August 6, 2015
10. Johanna Leister, middle school inclusion aide, effective August 9, 2015
11. Patricia March, middle school inclusion aide, effective August 18, 2015
12. Terri Whitaker, middle school dedicated aide, effective August 29, 2015
14. **Timothy Brown, Brayton School inclusion aide, effective June 30, 2015**
15. **Kyle Brooten, Brayton School inclusion aide, effective June 30, 2015**

B. Approval to pay Michelle Hawley $1,785 and Nicole Plumblo $1,912.50 based on 2014-2015 settlement

C. Approval to appoint Jonathan Hornung as a substitute teacher, effective September 1 through October 26, 2015, $90/day and then Lincoln-Hubbard School leave replacement teacher, effective October 27, 2015 (maternity), MA Level, Step 2, $60,066 (prorated)

D. Approval to appoint the following professional staff, effective September 1, 2015, pending criminal history review:

1. Diane Silvester, elementary music teacher, BA Level, Step 12, $64,134
2. Nicole Plevniak, school psychologist, MA+30 Level, Step 3, $61,651
3. Katie Flannelly, Summit High School guidance counselor, MA Level, Step 3, $60,520
4. Christine Turner, Jefferson Primary Center and Jefferson School LLI/BSI teacher, BA+15, Step 4, $58,159
5. Laura Haney, high school guidance counselor, MA Step 4, $61,120
6. **Kristen Seaglione, Jefferson School teacher, BA Step 1, $54,896**
7. **Alexandra Aguilar, middle school ESL teacher, MA Step 2, $60,086**

E. Approval to appoint the following support staff, September 1, 2015, pending criminal history review:

1. Scott Sinclair, Summit High School special education aide, Aide Step 2, $32,210
2. Brett Picaro, LCJ Summit Middle School ABA aide, Aide Step 2, $32,210
3. Rebecca Cimino, Primary Center at Wilson ABA aide, Aide Step 3, $33,074
4. Louis Tempesta, Summit High School special education aide, Aide Step 3, $33,074
5. Andrew Gulya, LCJ Summit Middle School dedicated aide, Aide Step 1, $31,347
6. Leidy Ramirez-Franco, Summit High School special education aide, Aide Step 1, $31,347
7. Rebecca Carr, Washington School inclusion aide, Aide Step 2, $32,210
8. Marla Collins, Primary Center at Wilson full-day kindergarten aide, Aide Step 3, $33,074
9. Heather Pollinger, Primary Center at Wilson ABA aide, Aide Step 1, $31,347
10. Jenna Fay, Primary Center at Jefferson kindergarten aide, Aide Step 1, $31,347
11. Susan Saccente, Primary Center at Jefferson inclusion aide, Aide Step 3, $33,074
12. Ashley Azurmendi, Primary Center at Jefferson aide, Aide Step 1, $31,347
13. Meghan Muccilli, Jefferson School aide, Aide Step 1, $31,347
Minutes of Regular Meeting – September 17, 2015 – Page 11

14. Julia Houser, LCJ Summit Middle School aide, Aide Step 3, $33,074
15. Jessica Jacobs, Franklin School inclusion aide, Aide Step 3, $33,074
16. Dena Kazoun, Primary Center at Wilson aide, Aide Step 1, $31,347
17. Jennifer Smarro, Primary Center at Wilson aide, Aide Step 1, $31,347
18. Gregory Hobson, Summit High School security officer, $37,500
19. Brett Picaro, middle school ABA aide, Aide Step 2, $32,210
20. Gloria Jimenez, Brayton School inclusion aide, Aide Step 1, $31,347
21. Gina Caprara, middle school ABA aide, Aide Step 1, $31,347
22. Andrew Graham, middle school instructional aide, Aide Step 1, $31,347
23. Ryan Sunden, middle school aide, Aide Step 3, $33,074
24. Thomas Kacerek, Washington School inclusion aide, Aide Step 2, $32,210
25. Kisha Bailey-Rawls, Jefferson Primary Center and Jefferson School campus aide, Aide Step 1, $31,347
26. Kara Driscoll, Brayton School inclusion aide, Aide Step 1, $31,347
27. Jessica Prisco, Washington School inclusion aide, Aide Step 1, $31,347

28. **Sharon deLagarde, Brayton School part-time inclusion and playground aide, Aide Step 3 at .5 or $16,537 and $38/hr. for playground aide**

29. **Allyson Perkins, Lincoln-Hubbard School part-time inclusion aide, Aide Step 3 at .5 or $16,537**

F. Approval to appoint the following support staff, pending criminal history review:

1. Nicholas DelDuca, Washington School custodian, Custodian Level 1, Step 1, $33,244, effective August 24, 2015
2. Linda Polise, Primary Center at Jefferson lunch aide, $38/hr., effective September 8, 2015
3. Nancy Jacobsen, Summit High School lunch aide, effective September 8, 2015, $38/hr.
4. Tracie Papeika, Lincoln-Hubbard dedicated aide, Aide Step 3, $33,074 (prorated), effective September 15, 2015, to overlap four days at the substitute teacher rate of $90/day
5. Patricia D’Agostino, Wilson Primary Center preschool aide, Aide Step 2, $32,210 (prorated), effective September 8, 2015
6. Kyle Brooton, Brayton School part-time physical education aide and recess aide, .5 Aide Step 3 — $16,537 (prorated) and playground aide - $38/hr., **and substitute teacher at $45 per half day**, effective September 8, 2015
7. Valerie Chupela, high school lunch aide, $38/hr., effective September 8, 2015
8. Octavie Boylan, high school lunch aide, $38/hr., effective September 8, 2015
9. Josephine Boyle, high school lunch aide, $38/hr., effective September 8, 2015
10. Brett Bisconti, high school lunch aide, $38/hr., effective September 8, 2015
11. Nancy Rhines, high school lunch aide, $38/hr., effective September 8, 2015
12. Judy Yuen, high school lunch aide, $38/hr., effective September 8, 2015
13. Catherine Papadimas, Wilson Primary Center lunch aide, $38/hr., effective September 8, 2015
15. **Mei-Lu Weaver, high school substitute lunch aide, $38/hr., effective September**
8, 2015

16. Ignacio Villegas, bus driver/custodian, $19.25/hr. (via timesheet), effective September 1, 2015, pending criminal history review

17. Alisha Cox, Franklin School instructional aide, Aide Step 3, $33,074 (prorated), effective September 21, 2015

G. Approval to appoint Karen Bernardo, district payroll coordinator, $53,000 (prorated), effective September 9, 2015

H. Approval to appoint Valerie Chupela, Summit High School part-time Latin teacher, BA Level, Step 2, .4 or $22,132 and substitute teacher, $45 per half day, effective September 1, 2015

I. Approval of the revised salary step for Mary Clar Sonneman, part-time high school English teacher, BA+15, Step or .6 $35,338, effective September 1, 2015

J. Approval to appoint the following long-term substitutes:

1. Melissa Malmstrom as a high school long-term substitute (maternity), $225/day, effective September 1 through December 8, 2015
2. Sheila Driska, Wilson Primary Center long-term substitute speech teacher, $300/day, effective September 1 through December 23, 2015
3. Approval to appoint David Howath as a high school long-term substitute teacher, $225/day, effective September 2, 2015 to approximately January 19, 2016, pending criminal history review
4. Dana DiPaolo, Wilson Primary Center long-term substitute speech teacher, $300/day, effective September 1, 2015
5. Lara Donohue, Washington School long-term substitute teacher, $225/day, effective September 1, 2015

K. Approval of 2015-2016 salary adjustment due to advanced degree for the following staff members, effective 9/1/15:

   Jaimie Bass, BA+15, Step 3
   Louis Castano, MA, Step 3
   Susan Clamser, MA, Step 5
   Ashley Raven, MA, Step 5
   Michael Gleason, MA, Step 7
   William Hannis, BA+15, Step 6
   Michael Magdalinski, MA+30, Step 5
   Erin Mitschke, MA, Step 5
   Matthew Schachtel, BA+15, Step 2
   John Shipley, MA, Step 21
   Brooke Simandl, BA+15, Step 2
   Justin Toomey, MA, Step 6

Approval of 2014-2015 salary adjustment due to advanced degree for the following staff member, effective 9/1/14:
L. Approval to appoint the following substitutes:

1. Deanna Bloom, substitute teacher, effective September 18, 2015
2. Richard Perry, substitute teacher, effective September 21, 2015, pending criminal history review and receipt of New Jersey Substitute Teacher’s Credential
3. Damon Gilyard, substitute teacher, effective September 21, 2015, pending criminal history review
4. Debbie Lee, substitute teacher, effective October 27, 2015, pending criminal history review and Mantoux
5. Hannah Carpenter, substitute teacher, effective September 18, 2015, pending criminal history review
6. Holly Moller, substitute teacher, $90/day, effective September 21, 2015
7. Tara Gagliano, substitute teacher, $90/day, effective September 21, 2015

M. Approval to appoint Mike Nyitray, seasonal custodian, effective July 28, 2015, $9/hr.

N. Approval of change in assignment for the following staff, effective September 1, 2015:

1. Emily Maldonado, kindergarten aide, moving from Wilson Primary Center to Jefferson Primary Center
2. Lindsay Ruta, moving from Wilson Primary Center as a Preschool ABA aide to Jefferson Primary Center as a LLD K-2 aide
3. Femke vanBeek, moving from Wilson Primary Center to Jefferson School as an ABA aide
4. Diana Nelson, moving from part-time Wilson Primary Center and Washington School aide to full-time at Washington School as an aide
5. Amy Herber, high school guidance counselor moving to position of high school Student Assistance Counselor/Coordinator, effective September 8, 2015
6. Suzanne diTaccon, moving from ABA aide at Jefferson School and Jefferson Primary Center to long-term substitute ABA teacher, $25/day, effective October 5 for approximately 6-8 weeks
7. Chelsea Butera, moving from one full-time special education teaching position at Lincoln-Hubbard to a split-time position at Lincoln-Hubbard and Washington School, BA Step 2, $55,330, effective September 1, 2015
8. Suzanne Smith, moving from full-time assignment at Jefferson School to .5 Jefferson School and .5 Brayton teacher, MA Step 22, $103,042, effective September 1, 2015
9. Natalia Pinzon, moving from .25 teacher and .75 aide to .3 teacher and .7 aide at Jefferson School, BA Step 1 at .3 or $16,469 and Aide Step 2 at .7 or $22,547, effective September 1, 2015
10. Patricia Scozzarro, moving from part-time to full-time aide, Aide Step 3, $33,074, effective September 1, 2015
11. Kevin Clark, moving from substitute to long-term substitute aide, Aide Step 1, $170.36/day, effective September 22 through October 28, 2015
12. Elizabeth Carpenter, moving from full-time Franklin School aide to part-time
Wilson Primary Center aide, Aide Step 3 at .5 or $16,537 and lunch aide, $38/hr. (via timesheet), effective September 1, 2015

13. Lisa Belluzzi (teacher), Karen Nedo (aide), Kelli DiNola (aide), Suzanne DiTaconi (aide) and Christopher Ceci (aide), classroom moving from Jefferson Primary Center to Jefferson School, effective September 1, 2015

O. Establishment of the following administrator salaries in line with the contract with the Summit Principals’ Association:

<table>
<thead>
<tr>
<th>Name</th>
<th>2015-2016</th>
<th>2016-2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicholas Grimshaw</td>
<td>$103,160</td>
<td>$105,869</td>
</tr>
<tr>
<td>Janice Tierney</td>
<td>$122,660</td>
<td>$125,369</td>
</tr>
<tr>
<td>Dalia Mirrione</td>
<td></td>
<td>$137,709</td>
</tr>
</tbody>
</table>

P. Approval to appoint Paul Arilotta as Lawton C. Johnson Summit Middle School Interim Principal, effective August 17, 2015, $550/day

Q. Approval for a sixth assignment for Anna Gomez, MA Step 19, additional $15,283, effective September 1, 2015

R. Approval of a maternity/family leave for the following staff:

1. Kirsten Douglas, Franklin School teacher, effective approximately October 9, 2015 to March 16, 2016

S. Approval to adjust the previously approved maternity/family leave for Christy O’Connor of October 13 to December 1, 2015 to September 30, 2015 through February 22, 2016

T. Approval of the following curriculum writing staff recommendations:

- **Foods & Nutrition I, II, III**
  - Robin Hardesty
  - Up to 20 hrs. @ $43.15/hr.

- **Fashion Design I, II, III**
  - Robin Hardesty
  - Additional 5 hrs. @ $43.15/hr.

- **SHS LLD Transition**
  - Kerianne Skobo
  - Pat Walsh
  - Up to 15 hrs. @ $43.15/hr.
Minutes of Regular Meeting – September 17, 2015 – Page 15

Personnel Item L-4 was pulled from the agenda. Motion was seconded by Mr. Freeman. The roll was called, Mr. Hanley voted “Nay” on item K only, Ms. Kalin abstained on item E-9 only and all present voted “Aye.” The motion was declared adopted.

POLICIES

Ms. McCann moved approval of the following items under Policies:

First Reading

Policy 3322 Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Revised)
Policy 4322 Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Revised)
Policy & Regs 5330 Administration of Medication (M) (Revised)
Policy 5339 Screening for Dyslexia (M) (Revised)
Policy 5615 Suspected Gang Activity (Revised)
Policy 8540 School Nutrition Programs (Revised)
Policy 8550 Outstanding Food Service Charges (New)
Policy 8820 Opening Exercises/Ceremonies (Revised)

Motion was seconded by Mr. Freeman. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Ms. McCann moved approval of the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the August Bills List as listed below:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Regular Bills</td>
<td>Fund 10</td>
<td>$1,261,747.78</td>
</tr>
<tr>
<td>2.</td>
<td>Special Revenue</td>
<td>Fund 20</td>
<td>$282,648.38</td>
</tr>
<tr>
<td>3.</td>
<td>Capital Projects</td>
<td>Fund 30</td>
<td>$1,816,305.94</td>
</tr>
<tr>
<td>4.</td>
<td>Enterprise Fund</td>
<td>Fund 60</td>
<td>$4,047.97</td>
</tr>
<tr>
<td></td>
<td>Sub Total All Funds</td>
<td></td>
<td>$3,364,750.07</td>
</tr>
<tr>
<td>5.</td>
<td>Food Service</td>
<td>Fund 61</td>
<td>$41,811.39</td>
</tr>
<tr>
<td></td>
<td>Total All Bills</td>
<td></td>
<td>$3,406,561.86</td>
</tr>
</tbody>
</table>

B. Approval of the September Bills List as listed below:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Regular Bills</td>
<td>Fund 10</td>
<td>$1,568,726.36</td>
</tr>
<tr>
<td>2.</td>
<td>Special Revenue</td>
<td>Fund 20</td>
<td>$149,266.88</td>
</tr>
<tr>
<td>3.</td>
<td>Capital Projects</td>
<td>Fund 30</td>
<td>$121,076.67</td>
</tr>
<tr>
<td>4.</td>
<td>Enterprise Fund</td>
<td>Fund 60</td>
<td>$882.30</td>
</tr>
</tbody>
</table>
Sub Total All Funds $1,839,952.21
5. Food Service Fund 61 $ 30,131.61
Total All Bills $1,870,083.82

C. Approval of monthly payroll for July 2015 - $1,173,814.51

D. Approval of monthly payroll for August 2015 - $1,221,971.37

E. Approval of budget adjustments and line item transfers for June 2015 and July 2015

F. Approval of Secretary and Treasurer’s report for June 2015 and July 2015

G. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of June 2015 and July 2015 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Mr. Hanley. The roll was called and all present voted “Aye.” The motion was declared adopted.

ADJOURNMENT

Motion by Mr. Freeman, seconded by Ms. Chang, and carried to adjourn the meeting at 7:52 PM.

Respectfully submitted,

Secretary