SUMMIT BOARD OF EDUCATION

MISSION STATEMENT
The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Core Curriculum Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

WORKSHOP MEETING AGENDA
Thursday, September 10, 2015 – 7:00 PM
Wilson School Board Meeting Room

I. Call to Order and Flag Salute

II. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement
Board Secretary

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Workshop Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975.”

III. Roll Call

<table>
<thead>
<tr>
<th>Board Members</th>
<th>Present</th>
<th>Absent</th>
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<tr>
<td>Ms. Katherine Kalin, President</td>
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<td>Ms. Debbie Chang</td>
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<td>Ms. Celia Colbert</td>
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<td>Mr. David Dietze</td>
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<td>Mr. James Freeman</td>
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<td>Mr. Richard Hanley</td>
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<td>Ms. Debra McCann</td>
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Others Present:
Mr. June Chang, Superintendent
Mr. Louis J. Pepe, Assistant Superintendent for Business/Board Secretary

Dr. Julie Glazer, Assistant Superintendent
Dr. Jane Kachmar-Desonne, Dir. of Special Services
Mr. Matthew Block, Dir. of Human Resources

September Meeting
Regular Meeting – September 17 – 7:00 PM
Summit High School Library/Media Center

October Meetings
Workshop Meeting – October 15 – 7:00 PM
Wilson School Board Meeting Room

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AGENDA FOR WORKSHOP MEETING
SEPTEMBER 10, 2015

October Meetings (cont.)

Regular Meeting – October 22 – 7:00 PM
Summit High School Library/Media Center

IV. Presentations and Discussions

A. Recognition of Newly-Tenured Professional Staff (9/17/15)
B. Recognition of 25 Years of Service (9/17/15)
C. SAC Program Presentation (9/17/15)

V. President’s Announcements (7:10 – 7:20)

VI. Superintendent’s Report (7:20 – 7:30)

A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

6-18-15-26  7-16-15-33
7-16-15-30  7-16-15-34
7-16-15-31  7-16-15-35
7-16-15-32  7-16-15-36

B. Approval to review the following reports of Harassment, Intimidation and Bullying:

VII. Committee Reports (7:30 – 8:00)

A. Education Committee
B. Operations Committee
C. Policy Committee
D. Communications Committee
E. Negotiations Committee
F. Liaison Reports

VIII. Public Discussion (8:00 – 8:30)

A. Questions/Comments on Items on the Agenda
B. Questions/Comments on Items not on the Agenda

REMAINDER OF MEETING (8:30 – 9:30)

IX. Approval of Board Minutes
AGENDA FOR WORKSHOP MEETING
SEPTEMBER 10, 2015

A. Approval of the minutes of the following meetings:

1. Workshop/Regular Meeting                July 16, 2015

X. School Board Operation

A. Approval of travel for staff members (information forthcoming)

B. Approval of revised 2015-2016 School Calendar to reflect change of single session date from April 26, 2016 to March 16, 2016 (attached)

C. Approval of revised Board of Education 2015-2016 Meeting Dates Schedule to reflect change of June’s Regular Meeting from June 16, 2016 to June 15, 2016 (attached)

D. Approval of “Family Kite Day” on October 25, 2015 from 3:00 - 5:00 to be held at Wilson Field as part of the SHS Drama Club educational outreach (rain date November 1, 2015)

E. Approval of donation from the Jefferson School PTO in the amount of $4,000 for the Jefferson School 2015-2016 Cultural Arts assemblies

F. Approval of Tuition Contract between Summit Board of Education and Mount Carmel Guild Academy, 100 Valley Way, West Orange, NJ 07052 for student #8148915562 for ESY 2015 at a cost of $8,400

G. Approval of School Contracts between Summit Board of Education and State of New Jersey Commission For the Blind and Visually Impaired, 153 Halsey Street, Newark, NJ 07101 for students #3790772089, #6686989504, #3390168697, and #4119868133 at a cost of $1,900 each and student #2064519176 at a cost of $4,500 for educational services for the 2015-2016 school year

H. Approval of Tuition Contracts between Summit Board of Education and Collier School, 160 Conover Road, Wickatunk, NJ 07765 for students #9304160680 and #8862211873 for the 2015-2016 school year at a cost of $52,200 each

I. Approval of Tuition Contract between Summit Board of Education and N.J. Department of Children and Families for student #41198668133 to attend DCF Regional School, 1524 Terrill Road, Scotch Plains, NJ 07066 for the 2015-2016 school year beginning July 1, 2015 at a cost of $40,973.04

J. Approval of Tuition Contract between Summit Board of Education and Educational Services Commission of Morris County, P.O. Box 1944, Morristown, NJ 07962 for
student #4253056318 to attend Park Lake School for the 2015-2016 school year at a cost of $66,580.80

K. Approval of the 2015-2016 Parental Contract for Student Transportation - Route #P-1 to P.G. Chambers School, Cedar Knolls, for student #6686989504 in the amount of $2,816.60

L. Approval of Proposal #WE15-19 dated July 23, 2015 from Westchester Environmental, 307 N. Walnut Street, West Chester, PA 19380 for Project Monitoring Services during the removal of asbestos containing pipe insulation from Franklin School in the amount of $6,179

M. Approval of Estimate #EST-290717 dated 8/26/15 from MTM Metro Corporation, 135-137 McBride Avenue, Paterson, NJ 07501 for removal of asbestos tile under carpet in Jefferson School in the amount of $26,700

N. Approval of Proposal #P-150658 from Karl & Associates, Inc. P.O. Box 645, Shillington, PA 19607 for monitoring services during asbestos removal at Jefferson School in the amount of $1,550


P. Approval of NCLB & IDEA Consolidated Monitoring Audit Corrective Action Plan

Q. Approval of IDEA Final Report submission

R. Approval of Client Agreement for APEX Learning Digital Curriculum Solution effective July 1, 2015, 1215 4th Avenue, Suite 1500, Seattle, WA 98161-1001 in the amount of $6,750 for 250 Digital Learning Tutorials Subscriptions (attached)

S. Approval of the recommendation of the Anti-Bullying Coordinator and Specialists for 2015-2016:

District Anti-Bullying Coordinator: Laura Kaplan
High School Anti-Bullying Specialist: Tara Marrero
Middle School Anti-Bullying Specialist: Elke Luftig
Washington School Anti-Bullying Specialist: Andrea Sadow
Lincoln-Hubbard School Anti-Bullying Specialist: Jeff Lambert
Jefferson School Anti-Bullying Specialist: Tom DeMuro
Franklin School Anti-Bullying Specialist: Jeff Lambert
Brayton School Anti-Bullying Specialist: Tom DeMuro
AGENDA FOR WORKSHOP MEETING
SEPTEMBER 10, 2015

Wilson Primary Center Anti-Bullying Specialist: Monica Cattano
Jefferson Primary Center Anti-Bullying Specialist: Andrew Sadow

T. Approval of the Nonpublic School Technology Initiative Program Agreements for the participating schools located within the Summit district for the 2015-2016 school year

U. Approval of the following change orders:

1. Change Order #26 from UniMak LLC+$14,760.00 for Franklin School Addition to remove asbestos pipe and fitting insulation
2. Change Order #27 from UniMak LLC+$16,556.01 for Franklin School Addition to furnish and install sub-flooring
3. Change Order #28 from UniMak LLC+$29,929.51 for Jefferson School Addition to remove asbestos pipe and fitting insulation
4. Change Order #29 from UniMak LLC+$9,912.84 for Jefferson School Addition to furr out existing wall
5. Change Order #30 from UniMak LLC+$17,622.83 for Franklin School Addition to furr out existing wall
6. Change Order #31 from UniMak LLC+$9,362.52 for Franklin School Addition - leveling of floors in rooms 105 & 107
7. Change Order #1 from Arch-Concept Construction, Inc.+$3,000 for Roof Replacement at Jefferson School for deletion of new wood siding. This amount is added to the original contingency sum of $10,000 - for a total contingency of $13,000 - with zero impact on the original contract sum.

XI. Personnel

A. Approval to accept the resignation of the following staff:

2. Jacqueline Porter, payroll coordinator, effective August 21, 2015
3. Cristina Gonzalez, Summit High School long-term substitute English teacher, effective September 18, 2015, or earlier if a replacement is found
4. Jacqueline O’Connor, elementary part-time physical education aide, effective August 21, 2015
5. Nicole Waters, Jefferson School teacher, effective July 26, 2015
6. Matthew Bergman, middle school inclusion aide, effective August 13, 2015
7. Lauren Czapla, Jefferson inclusion aide, effective August 14, 2015
8. Erin Field, high school Student Assistance Counselor/Coordinator, effective September 3, 2015
9. Sarah Omick, Wilson Primary Center kindergarten aide, effective August 6, 2015
10. Johanna Leister, middle school inclusion aide, effective August 9, 2015
AGENDA FOR WORKSHOP MEETING
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11. Patricia March, middle school inclusion aide, effective August 18, 2015
12. Terri Whitaker, middle school dedicated aide, effective August 29, 2015

B. Approval to pay Michelle Hawley $1,785 and Nicole Plumo $1,912.50 based on 2014-2015 settlement

C. Approval to appoint Jonathan Horning as a substitute teacher, effective September 1 through October 26, 2015, $90/day and then Lincoln-Hubbard School leave replacement teacher, effective October 27, 2015 (maternity), MA Level, Step 2, $60,066 (prorated)

D. Approval to appoint the following professional staff, effective September 1, 2015, pending criminal history review:

1. Diane Silvester, elementary music teacher, BA Level, Step 12, $64,134
2. Nicole Plevniak, school psychologist, MA+30 Level, Step 3, $61,651
3. Katie Flannelly, Summit High School guidance counselor, MA Level, Step 3, $60,520
5. Laura Haney, high school guidance counselor, MA Step 4, $61,120, effective September 1, 2015

E. Approval to appoint the following support staff, September 1, 2015, pending criminal history review:

1. Scott Sinclair, Summit High School special education aide, Aide Step 2, $32,210
2. Brett Picaro, LCJ Summit Middle School ABA aide, Aide Step 2, $32,210
3. Rebecca Cimino, Primary Center at Wilson ABA aide, Aide Step 3, $33,074
4. Louis Tempesta, Summit High School special education aide, Aide Step 3, $33,074
5. Andrew Gulya, LCJ Summit Middle School dedicated aide, Aide Step 1, $31,347
6. Leidy Ramirez-Franco, Summit High School special education aide, Aide Step 1, $31,347
7. Rebecca Carr, Washington School inclusion aide, Aide Step 2, $32,210
8. Marla Collins, Primary Center at Wilson full-day kindergarten aide, Aide Step 3, $33,074
9. Heather Pollinger, Primary Center at Wilson ABA aide, Aide Step 1, $31,347
10. Jenna Fay, Primary Center at Jefferson kindergarten aide, Aide Step 1, $31,347
11. Susan Saccenti, Primary Center at Jefferson inclusion aide, Aide Step 3, $33,074
12. Ashley Azurmendi, Primary Center at Jefferson aide, Aide Step 1, $31,347
13. Meghan Muccilli, Jefferson School aide, Aide Step 1, $31,347
14. Julia Houser, LCJ Summit Middle School aide, Aide Step 3, $33,074
15. Jessica Jacobs, Franklin School inclusion aide, Aide Step 3, $33,074
AGENDA FOR WORKSHOP MEETING
SEPTEMBER 10, 2015

16. Dena Kazoun, Primary Center at Wilson aide, Aide Step 1, $31,347
17. Jennifer Smarro, Primary Center at Wilson aide, Aide Step 1, $31,347
18. Gregory Hobson, Summit High School security officer, $37,500
19. Brett Picaro, middle school ABA aide, Aide Step 2, $32,210
20. Gloria Jimenez, Brayton School inclusion aide, Aide Step 1, $31,347 (prorated)
21. Gina Caprara, middle school ABA aide, Aide Step 1, $31,347
22. Andrew Graham, middle school instructional aide, Aide Step 1, $31,347
23. Ryan Sunden, middle school aide, Aide Step 3, $33,074
24. Thomas Kacerek, Washington School inclusion aide, Aide Step 2, $32,210
25. Kisha Bailey-Rawls, Jefferson Primary Center and Jefferson School campus aide, Aide Step 1, $31,347
26. Kara Driscoll, Brayton School inclusion aide, Aide Step 1, $31,347
27. Jessica Prisco, Washington School inclusion aide, Aide Step 1, $31,347

F. Approval to appoint the following support staff, pending criminal history review:

1. Nicholas DelDuca, Washington School custodian, Custodian Level 1, Step 1, $33,244, effective August 24, 2015
2. Linda Polise, Primary Center at Jefferson lunch aide, $38/hr., effective September 8, 2015
3. Nancy Jacobsen, Summit High School lunch aide, effective September 8, 2015, $38/hr.
4. Tracie Papeika, Lincoln-Hubbard dedicated aide, Aide Step 3, $33,074 (prorated), effective September 15, 2015, to overlap four days at the substitute teacher rate of $90/day
5. Patricia D’Agostino, Wilson Primary Center preschool aide, Aide Step 2, $32,210 (prorated), effective September 8, 2015
6. Kyle Broooton, Brayton School part-time physical education aide and recess aide, .5 Aide Step 3 – $16,537 (prorated) and playground aide - $38/hr., effective September 8, 2015
7. Valerie Chupela, high school lunch aide, $38/hr., effective September 8, 2015
8. Octavia Boylan, high school lunch aide, $38/hr., effective September 8, 2015
9. Josephine Boyle, high school lunch aide, $38/hr., effective September 8, 2015
10. Brett Bisconti, high school lunch aide, $38/hr., effective September 8, 2015
11. Nancy Rhines, high school lunch aide, $38/hr., effective September 8, 2015
12. Judy Yuen, high school lunch aide. $38/hr., effective September 8, 2015
13. Catherine Papadimas, Wilson Primary Center lunch aide, $38/hr., effective September 8, 2015

G. Approval to appoint Karen Bernardo, district payroll coordinator, $53,000 (prorated), effective September 9, 2015

H. Approval to appoint Valerie Chupela, Summit High School part-time Latin teacher, BA
AGENDA FOR WORKSHOP MEETING
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Level, Step 2, .4 or $22,132 and substitute teacher, $45 per half day, effective September 1, 2015

I. Approval of the revised salary step for Mary Clar Sonneman, part-time high school English teacher, BA+15, Step or .6 $35,338, effective September 1, 2015

J. Approval to appoint Melissa Malmstrom as a high school long-term substitute (maternity), $225/day, effective September 1 through December 8, 2015

K. Approval of 2015-2016 salary adjustment due to advanced degree for the following staff members, effective 9/1/15:

   Jaimie Bass, BA+15, Step 3
   Susan Clamser, MA, Step 5
   Ashley Raven, MA, Step 5
   Michael Gleason, MA, Step 7
   William Hannis, BA+15, Step 6
   Michael Magdalenski, MA+30, Step 5
   Erin Mitschke, MA, Step 5
   Matthew Schachtel, BA+15, Step 2
   John Shipley, MA, Step 21
   Brooke Simandl, BA+15, Step 2

L. Approval to appoint the following substitutes:

   1. Deanna Bloom, substitute teacher, effective September 18, 2015
   2. Richard Perry, substitute teacher, effective September 21, 2015, pending criminal history review and receipt of New Jersey Substitute Teacher’s Credential
   3. Damon Gilyard, substitute teacher, effective September 21, 2015, pending criminal history review
   4. Debbie Lee, substitute teacher, effective October 27, 2014, pending criminal history review and Mantoux
   5. Hannah Carpenter, substitute teacher, effective September 18, 2015, pending criminal history review

M. Approval to appoint Mike Nyitray, seasonal custodian, effective July 28, 2015, $9/hr.

N. Approval to appoint Lara Donohue, Washington School long-term substitute teacher (medical), effective September 1 through December 23, 2015, $225/day

O. Approval of change in assignment for the following staff, effective September 1, 2015:
AGENDA FOR WORKSHOP MEETING
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1. Emily Maldonado, kindergarten aide, moving from Wilson Primary Center to Jefferson Primary Center
2. Lindsay Ruta, moving from Wilson Primary center as a Preschool ABA aide to Jefferson Primary Center as a LLD K-2 aide
3. Femke vanBeek, moving from Wilson Primary Center to Jefferson School as an ABA aide
4. Diana Nelson, moving from part-time Wilson Primary Center and Washington School aide to full-time at Washington School as an aide
5. Amy Herber, high school guidance counselor moving to position of high school Student Assistance Counselor/Coordinator, effective September 8, 2015

P. Establishment of the following administrator salaries in line with the contract with the Summit Principals’ Association

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<tr>
<th>Name</th>
<th>2015-2016</th>
<th>2016-2017</th>
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<tbody>
<tr>
<td>Nicholas Grimshaw</td>
<td>$103,160</td>
<td>$105,869</td>
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<td>Janice Tierney</td>
<td>$122,660</td>
<td>$125,369</td>
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<tr>
<td>Dalia Mirrione</td>
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<td>$137,709</td>
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Q. Approval to appoint Paul Arilotta as Lawton C. Johnson Summit Middle School Interim Principal, effective August 17, 2015, $550/day

R. Approval to appoint Sheila Driska as a Wilson Primary Center leave replacement teacher, $300/day, effective September 1 through December 23, 2015

XII. Policies

XIII. Finance

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the August Bills List as listed below:

1. Regular Bills Fund 10 $1,261,747.78
2. Special Revenue Fund 20 $282,648.38
3. Capital Projects Fund 30 $1,816,305.94
4. Enterprise Fund Fund 60 $4,047.97
   Sub Total All Funds $3,364,750.07
5. Food Service Fund 61 $41,811.39
   Total All Bills $3,406,561.86

B. Approval of the September Bills List as listed below:
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1. Regular Bills Fund 10 $  
2. Special Revenue Fund 20 $  
3. Capital Projects Fund 30 $  
4. Enterprise Fund Fund 60 $  
   Sub Total All Funds $  
5. Food Service Fund 61 $  
   Total All Bills $  

C. Approval of monthly payroll for July 2015 - $  
D. Approval of monthly payroll for August 2015 - $  
E. Approval of budget adjustments and line item transfers for June 2015 and July 2015  
F. Approval of Secretary and Treasurer’s report for June 2015 and July 2015  
G. Monthly Budgetary Line Item Status Certification:  
   Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of June 2015 and July 2015 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and  
   Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).  

XIV. Closed Session  
The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Closed session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action as a result of this session.  
1. Personnel - Superintendent Merit Goals  
2. Legal - Discussion of Policy 5530  
Motion by ________________, seconded by ________________, and carried to move to Executive Session at _____ PM.
AGENDA FOR WORKSHOP MEETING  
SEPTEMBER 10, 2015  

Roll Call  
CC  DC  DD  JF  RH  DM  KK  
Motion by ____________, seconded by ____________, and carried to reconvene to public session at ___PM.  
Roll Call  
CC  DC  DD  JF  RH  DM  KK  

XV. Adjourn  
Motion by ____________, seconded by ____________, and carried to adjourn the meeting at ___PM.  
Roll Call  
CC  DC  DD  JF  RH  DM  KK